

<b>Manitoulin-Sudbury District Services Board POLICY &amp; PROCEDURES MANUAL</b>	
Section: G. Emergency Medical Services	Effective Date: January 1, 2010
Topic: 8. Health & Safety	Replaces: New
Subject: 1.4. Notifications of Injury	
Policy No. G.8.1.4.	Page 1 of 1

**PURPOSE**

To ensure that the appropriate notifications are made upon completion of First Aid (Patient Care) treatment to a DSB employee.

**APPLICATION**

Paramedics, EMA's

**PROCEDURE**

1. Upon notification of an injury/accident the uninjured employee will immediately tend to the injured person.
2. Immediate life saving treatment is to be given followed by notification to the local Central Ambulance Communication Centre indicating that their ambulance will be out of service.
3. Upon further assessment of the injured employee a decision will be made as to whether further medical assessment is required and as to the most appropriate means of transport to said treatment.
4. Notification to the EMS Manager will follow as soon as allowable.

**REFERENCES**