

Manitoulin-Sudbury District Services Board POLICY & PROCEDURES MANUAL	
Section: G. Emergency Medical Services	Effective Date: August 18, 2013
Topic: 7. Administrative Directives	Replaces: May 30, 2010
Subject: 7. Preventative Maintenance	
Policy No. G.7.7.	Page 1 of 1

PURPOSE

To ensure that Manitoulin-Sudbury EMS complies with the Regulations pertaining to the maintenance of patient care equipment.

APPLICATION

Field Superintendents, Deputy Chief, Commander of QA

PROCEDURE

- 1) All Patient care equipment and accessory equipment must meet MOHLTC Standards.
- 2) All equipment shall be safely secured in the ambulance or emergency response vehicle.
- 3) The Deputy Chief shall:
 - a) Ensure that the Preventative Maintenance Programs are completed on a regular basis for:
 - i) All vehicles as per documented process
 - ii) All Defibrillators, as per **Manufacturers Specifications** and BioMedical agreement
 - iii) All **patient carrying equipment** as per **Manufacturers Specifications**
 - b) All Oxygen and Suction Equipment **as per Manufacturers Specifications**
 - c) Ensure that all deficiencies are addressed and corrected promptly.
 - d) Ensure proper documentation reflecting the above is completed and retained.
- 4) The Commander of QA will review the PM programs on a semi annual basis and provide a written report to the Chief regarding the review.

REFERENCE

Manitoulin-Sudbury EMS Vehicle Preventative Maintenance Schedule
 Manitoulin-Sudbury EMS Defibrillator Preventative Maintenance Schedule
 Provincial Equipment Standards for Ontario Ambulance Services