

**Manitoulin-Sudbury District Services Board  
POLICY & PROCEDURES MANUAL**

Section: G. Emergency Medical Services	Effective Date: May 30, 2010
Topic: 6. Vehicles, Equipment & Facilities	Replaces: July 1, 2004
Subject: 15. Transport of Patient Valuables	
Policy No. G.6.15.	Page 1 of 1

**PURPOSE**

To outline procedures for safe handling and transport of patient valuables.

**APPLICATION**

Paramedics, EMAs, Management

**PROCEDURE**

1. If EMAs/Paramedics take responsibility for personal items (ie. rings, watches) they shall return them to the patient (if possible) or deliver them to the receiving health facility staff (or family member) and have the person receiving the items sign the ambulance call report.
2. Should patient valuables be lost or enquiries made as to the possibility of patient property being left in the ambulance, the crew shall:
  - i) Conduct a search of the ambulance including linen;
  - ii) If the valuable is not found, the crew shall complete an Incident Report and submit it to the Manager prior to the completion of the shift.

**REFERENCE**

Ambulance Act, Reg 257/00  
Ministry of Health and Long Term Care Land Ambulance Patient Care and Transportation Standards.