

Manitoulin-Sudbury District Services Board POLICY & PROCEDURES MANUAL	
Section: G. Emergency Medical Services	Effective Date: July 1, 2004
Topic: 4. Operations Directives	Replaces: New
Subject: 6. Mandatory Training & Continuing Medical Education	
Policy No. G.4.6.	Page 1 of 1

PURPOSE

To ensure all EMAs and Paramedics attend mandatory training courses and that continuing medical education opportunities are made available to staff.

APPLICATION

Paramedics, EMAs, Management

PROCEDURE

- 1) The Commander of QA in conjunction with the Deputy Chief will schedule mandatory training courses.
- 2) Staff shall attend all mandatory courses.
 - a) Paramedics must complete all mandatory in-service training required by the Manitoulin-Sudbury DSB EMS and/or the local Base Hospital program, and/or the Ministry of Health.
 - b) The training shall be organized and provided by the employer and/or affiliated agencies.
 - c) A record of the training shall be kept in the Paramedic's personnel file.
 - d) It is the responsibility of Paramedics to maintain those qualifications indicated within the current legislation and regulations.
- 3) The employer is responsible for monitoring and ensuring Paramedics/EMAs meet the legislated qualification and patient care requirements.
- 4) The Manitoulin-Sudbury DSB EMS shall work in partnership with the Base Hospital program(s).
- 5) The Commander of QA will ensure that each Paramedic and EMA will be provided opportunities to receive continuing medical education necessary to maintain the competencies required to provide ambulance service in accordance with the Basic Life Support Patient Care Standards.

REFERENCE