

Manitoulin-Sudbury District Services Board POLICY & PROCEDURES MANUAL	
Section: F. Children's Services	Effective Date: January 1, 2013
Topic: 10. One Time Funding	NEW
Subject: 10.2. Capacity Building Funding	
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POLICY

The Manitoulin-Sudbury DSB will provide Capacity Building funding to approved non-profit child care service providers in order to support and promote quality programs. Quality programs are child-centered and allow safe enriching environments and experiences for children to engage in creative and meaningful exploration and learning. Capacity building funding is intended to support the professional development of, but is not limited to, child care supervisors, program staff, resource teachers/ consultants, special needs resourcing staff, cooks, non-profit home child care providers, home visitors and boards of directors.

PROCEDURE

Capacity Building funding will be calculated based on the following:

- An amount of funding will be designated for each FTE and multiplied by the total number of FTE's employed at a child care centre.
- The Manitoulin-Sudbury DSB reserves the right to adjust the amount of funds designated to each FTE based on funding pressures and service targets.
- Based on pressures and available funds, the DSB may continue to consider one time funding requests.
- The DSB supports the development of a professional development committee which will ensure quality programming in line with the Ministry principles set out in relation to the ELECT document, play-based learning approach, and Early Years Policy Framework. A professional development committee shall consist of representation from each operator to ensure consistent, efficient, and accountable planning. The DSB supports the existence of a professional development committee that will ensure programming will not be done in silos and so that operators might come together for the strategic planning of capacity building activities.
- Based on pressures and available funds, the DSB may consider one-time funding requests from the professional development committee.

The Manitoulin- Sudbury DSB as an approved child care delivery agent shall:

- Recover unused funds from service providers.
- Meet service targets before reallocating funds to other child care programming.