

February 1, 2019

Rhonda McCauley
Manitoulin-Sudbury District Services Board
210 Mead Blvd.
Espanola, ON P5E1R9

Subject: NHSP – Rainbow Apartments - Accessible Bathroom - Project Number: 1584538

We are pleased to inform you that your application for funding submitted under the New Horizons for Seniors Program (NHSP) **has been approved.**

As you know, the NHSP Grant Application/Agreement was replaced by the [Standard Grant Application for Funding](#) (EMP5585) for the 2017-2018 Call for Proposals. In order to proceed with an agreement (Schedule A), please be advised of the next steps, as follows.

You are required to answer questions 1 to 6 in order to begin the process of setting up an agreement.

Please note that the amount we have approved for funding may differ from the amount you requested in your application. **In order to receive the grant funding in the amount of \$25000.00, please respond to the following questions by sending an e-mail to ON-PD-EP-NHSP-PNHA-GD@hrsdc-rhdcc.gc.ca, before February 8, 2019:**

1. Have the activities started? Yes or No
If yes, please explain what activities have started.
2. Have you already received funding from other levels of government for the same activities (i.e. Enabling Accessibility Fund), same expenses as those requested from NHSP? Yes or No
3. Are you still able to carry out the planned activities in your funding application?
Yes or No

4. Are the address and name of the organization's contact person, as indicated above, still accurate?
Yes or No

If no, please provide the new information:

Organization's address:

Name of contact person:

Position Title:

Phone Number:

E-mail address:

5. In order to complete the agreement, we need the following information:

- Please provide an estimate of the number of seniors and non-seniors that are volunteering, participating, or actively involved in planning or running the project. This number should not include the number of project beneficiaries, nor people being paid or compensated to deliver or participate in the project. **See question 42 of your application.**
 - Number of **seniors** who will participate: _____
 - Number of **non-seniors** who will participate: _____

- Your project should benefit people in your community, or communities, in the area where you live. The number of people should include, for example, the number of users of a renovated facility, or the projected number of people who will read a new publication. This number should not include project participants, leaders, or volunteers. **See question 46 of your application.**
 - Number of **seniors** who will benefit: _____
 - Number of **non-seniors** who will benefit: _____

6. It is important to note that your project is scheduled to begin on March 18, 2019 and ends March 17, 2020. Note that all expenditures incurred prior to the start date of the project will be deemed ineligible. Confirm that these dates are still accurate. Yes or No

If your response to all these questions is not received within 7 days, the project may not start on the scheduled date.

Upon receiving your response to this e-mail, you will be receiving an Agreement (Schedule A) signed by the Department for your consent and signature. Once it has been signed by both parties (authorized signatories for the organization and Service Canada), it will become the legal Grant Agreement for your project.

Once the signed Agreement is received by Service Canada, the grant amount will be paid to your organization in one single installment at the beginning of the project. Thereafter, we will forward you all documents related to the approval of the project by e-mail.

We also remind you that the **contact person identified by your organization** must communicate with us about any proposed changes to the nature of the project activities **before** any changes are actioned. We must agree with these changes as they relate to project eligibility.

Note that you must allow Canada (sixty) 60 days from date of signature of the agreement to announce the project. The date of signature is the date on which the agreement is signed by an

official representative, or multiple representatives as required, who are authorized to sign and enter into a legal agreement on behalf of the organization.

For further information, please send us an e-mail with your project number, at the following address:
ON-PD-EP-NHSP-PNHA-GD@hrsdc-rhdcc.gc.ca.

Sincerely,

New Horizons for Seniors Program – Ontario Region
P.O. Box 538 ,
STN Don Mills,
North York, M3C 0N9
1-866-945-7342