



Minutes
of the May, 23 2019
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

- Present:** Les Gamble, Vern Gorham, David Ham, Arthur Hayden, David Leonard, Michael Levesque, Richard Malette, Jim Rook, David Santi, Richard Stephens, Maureen Van Alstine, Ned Whynott, and Bruce Killah
- Regrets:** Jill Beer
- Staff :** Fern Dominelli, Donna Stewart, Connie Morphet, Kristin McFarlane, Robert Smith, and Paul Myre
- Media:** Alicia McCutcheon
- Other:** Ehren Baldauf, Tasha Glogger, Cynthia MacKenzie, and Josh Blasutti

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:01 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 19-33

Moved by: Jim Rook

Seconded by: Ned Whynott

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 2018 AUDIT

The Audit Financial Statement were presented by Cynthia MacKenzie, Accountant with Freelandt Caldwell Reilly LLP.

Resolution No. 19-34

Moved by: Richard Malette

Seconded by: Maureen Van Alstine

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accept receipt of the [Audited Financial Statement](#) for the year ended December 31, 2018, as prepared by the Freelandt, Caldwell, and Reilly Accountants.

Carried

5.0 CLOSED SESSION

Resolution 19- 35

Moved by: David Ham

Seconded by: Vern Gorham

BE IT RESOLVED THAT the Board move into closed session at 10:25 a.m.

Carried

Resolution 19- 36

Moved by: Jim Rook

Seconded by: Vern Gorham

BE IT RESOLVED THAT the Board adjourn this closed session at 11:19 a.m.

Carried

6.0 BUSINESS ARISING FROM CLOSED SESSION

During its Closed Session, the Board discussed Property and Human Resources Issues.

7.0 ADOPTION OF MINUTES

Resolution No. 19- 37

Moved by: David Ham

Seconded by: Michael Levesque

BE IT RESOLVED THAT the Minutes of the [April 25, 2019](#) Board meeting be approved.

Carried

8.0 COMMITTEE REPORT

8.1 Human Resources Committee

The Human Resources Committee met last night. The committee elected Bruce Killah as the chair of the committee. The committee is recommending the Board approved the following three resolutions.

8.1.1 CUPE 4705 Contract Ratification

Resolution No. 19- 38**Moved by:** Bruce Killah**Seconded by:** David Santi

WHEREAS the Board has authorized the Human Resources Consultant and other designated managers to negotiate the renewal of the Collective Agreement including the signing of the Memorandum of Settlement on behalf of the Board; and

WHEREAS the parties have signed a Memorandum of Settlement on April 16, 2019; and

WHEREAS the parties are unanimously recommending ratification of this Memorandum of Settlement to their respective principals.

THEREFORE BE IT RESOLVED THAT the Board ratifies the Memorandum of Settlement between Manitoulin-Sudbury DSB and CUPE Local 4705 dated April 16, 2019 and authorizes, subject to the ratification by the employees represented by CUPE, the signing of a new Collective Agreement that expires on December 31, 2022.

Carried

8.1.2 OPSEU 679 Patient Transfer Services

Resolution No. 19-39**Moved by:** Bruce Killah**Seconded by:** Richard Malette

WHEREAS the Board has authorized the Human Resources Consultant and other designated managers to negotiate the renewal of the Collective Agreement including the signing of the Memorandum of Settlement on behalf of the Board; and

WHEREAS the parties have signed a Memorandum of Settlement on May 21, 2019; and

WHEREAS the parties are unanimously recommending ratification of this Memorandum of Settlement to their respective principals.

THEREFORE BE IT RESOLVED THAT the Board ratifies the Memorandum of Settlement between Manitoulin-Sudbury DSB and OPSEU Local 679 Patient Transfer Service dated May 21, 2019 and authorizes, subject to the ratification by the employees represented by OPSEU 679 Patient Transfer Service, the signing of a new Collective Agreement that expires on December 31, 2022.

Carried

8.1.3 Management Compensation

Resolution No. 19- 40**Moved by:** Bruce Killah**Seconded by:** Arthur Hayden

WHEREAS the Board has approved, and the Union has ratified a Memorandum of Settlement for a 4 year collective agreement with CUPE 4705; and

WHEREAS the Human Resources Committee is recommending the implementation of salary and benefit increases to align with the Memorandum of Settlement between CUPE 4705 and the DSB.

THEREFORE BE IT RESOLVED THAT the Board accepts the Human Resources Committee recommendation that salary scales and benefits of the Board's non-bargaining unit personnel be increased by the same percentage increase as the Memorandum of Settlement approved with CUPE 4705, for each year of the agreement.

Carried

8.2 PROPERTY COMMITTEE

8.2.1 Property Sales and the Impact on Tenancy

The committee also discussed the Property Sales and the Impact on Tenancy Issue Report.

The Property Committee met yesterday afternoon to discuss the Request for Expression of Interest on three vacant DSB properties and to discuss the Property Sales and the Impact on Tenancy Issue Report.

The Request for Expression of Interest was issued on March 15, 2019 and closed on May 17, 2019. There was no one that expressed any interest in the three vacant DSB properties. Based on a discussion with staff, it was suggested that the Expression of Interest be re-issued for another 30-day period as the document was not properly loaded into the MERX online system.

At yesterday's property committee there was discussion about selling the Woods Lane 10 unit Social Housing building in Gore Bay. This property is one of the most expensive to maintain and the committee felt it was appropriate to look at putting the building up for sale. The committee was concerned about the cost of future repairs that are required.

The Committee asked staff to modify the resolution to recommend to the Board that the building be put up for sale at a Fair Market Value by engaging a Real Estate Agent.

In addition, the committee wanted to ensure existing tenants were dealt with appropriately and the DSB attempt to relocate tenants to any available DSB unit and/or provide eligible tenants with a Direct Shelter Subsidy if they relocate to a private rental unit.

Resolution No. 19- 41

Moved by: Bruce Killah

Seconded by: Maureen Van Alstine

WHEREAS the Property Committee has reviewed Property Sales and the Impact on Tenancy - Issue Report and is recommending approval to the Board and;

WHEREAS the Property Committee is recommending that that the Board sell the Woods Lane Apartments located at 66 Meredith Street in Gore Bay at a Fair Market Value by engaging a Real Estate Agent; and

WHEREAS the Property Committee is recommending that existing tenants be treated appropriately and the DSB attempt to relocate tenants to any available DSB unit and/or provide eligible tenants with a Direct Shelter Subsidy if they relocate to a private rental unit; and

WHEREAS the Property Committee is recommending to the Board that staff be directed to explore options 1 and 3 as detailed in the Issue Report for the three single family dwellings and report back to the board.

THEREFORE BE IT RESOLVED THAT the Board accept the Property Committees recommendation and approve the [Property Sales and the Impact on Tenancy - Issue Report](#) and direct staff to action the recommendations in the report; and

FURTHER BE IT RESOLVED THAT the Board accepts the Property Committee recommendation as stated above and directs staff to action the recommendations.

Carried

9.0 NEW BUSINESS

9.1 2019 First Quarter CAO Report

The CAO walked the Board through the First Quarter CAO Report. This report will be shared with member municipalities who are encouraged to add it to Council agenda packages.

Resolution 19- 42

Moved by: Michael Levesque

Seconded by: David Ham

BE IT RESOLVED THAT the [2019 CAO First Quarter Activity Report](#) be approved as presented.

Carried

9.2 2019 First Quarter Unaudited Financial Report

Connie Morphet, Director of Finance & Administration, walked the Board through the 2019 First Quarter Unaudited Financial Report which is forecasting a year-end deficit of \$552,381.

Resolution 19- 43**Moved by:** David Leonard**Seconded by:** Richard Stephens

BE IT RESOLVED THAT the [2019 First Quarter Unaudited Financial Report](#) be approved as presented.

Carried**9.3 Annual Report on Reserves**

Connie Morphet, Director of Finance & Administration, walked the Board through the 2019 Annual Report on Reserves.

Resolution 19- 44**Moved by:** Ned Whynott**Seconded by:** Jim Rook

WHEREAS the Manitoulin-Sudbury DSB Board has reviewed the 2019 Annual Report on Reserves.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury DSB approves the [2019 Annual Report on Reserves](#) and authorizes staff to action the recommendations contained with the report.

Carried**9.4 Fourth Quarter 2018 Audited Financial Report**

Connie Morphet, Director of Finance & Administration, walked the Board through the Fourth Quarter Audited Financial Report which has been reconciled to the 2018 Audited Financial Statements.

Resolution 19- 45**Moved by:** Arthur Hayden**Seconded by:** Vern Gorham

BE IT RESOLVED THAT the [Fourth Quarter 2018 Audited Financial Report](#) be approved as presented.

Carried

9.5 DSB Surplus for the 2018 Calendar Year

The CAO walked the Board through the 2018 surplus and recommended that the entire \$71,036 surplus be directed to DSB reserves.

Resolution 19- 46

Moved by: Richard Stephens

Seconded by: Bruce Killah

WHEREAS the audited financial statements for the operating year ended December 31, 2018 recorded a surplus of \$71,036; and

WHEREAS the Board by [Resolution # 02-97](#) dated May 23, 2002 has approved a Working Funds Reserve to a maximum of 15% of the municipal share of annual operating budget, which based on the 2019 operating budget of \$10,454,428 would be a maximum of \$1,568,164; and

WHEREAS the current provincial government has made it clear that funding in Children's Services will require a new in year municipal contribution; and

WEREAS the current provincial government has frozen Land Ambulance funding to 2018 approvals which are based on 2017 DSB budget; and

WHEREAS the current provincial government has frozen Ontario Works funding to 2018 actuals; and

WHEREAS the current provincial funding commitments for the 2019 budget year have not been fully approved or allocated.

THEREFORE BE IT RESOLVED THAT \$ 51,083 dollars be directed to the DSB's Working Reserve in order to bring it to the 15% that the Board has established; and

FURTHER BE IT RESOLVED THAT the balance of \$19,953 be directed to the DSB's Benefits Reserve.

Carried

9.6 Ministry of Health and Long-Term Care

[AMO Communications - Another Budget Shoe drops today](#)

[2019/20 Budget Allocation - DSB Ambulance Service](#)

[2019/20 Budget - Wiikwemkoong Ambulance Service](#)

Rob Smith, Chief of Paramedic Services, walked the Board through the AMO communications and the budget allocations. The 2019/2020 Land Ambulance base funding for the DSB will continue to be \$9,105,619, as provided in 2018/19.

There will be no reductions in 2019/20 Land Ambulance Service Grant funding compared to 2018/19 funding. However, the 2018/2019 funding was based on the DSB 2017 calendar budget which means this funding approval is 27 months behind actual DSB expenditures.

The 2019/2020 budget for the Wiikwemkoong Land Ambulance Service was approved at \$2,013,703. Staff are in the process of analyzing this allocation, but it appears to cover the actual costs involved with delivering the service.

9.7 Ministry of Education

[Previously-Approved School-Based Child Care Capital Projects](#)

Donna Stewart, Director of Integrated Social Services, received confirmation on April 26 from the Ministry of Education that several of the previously approved school-based child-care capital projects have been approved to proceed. There is one outstanding project in our district, located at Little Current Public School, the addition of an infant program that has been approved. Staff are currently in the process of determining if this project meets the criteria to receive multi-year ongoing operating funding and if there will be a cost share requirement.

Funding Update

The Ministry announced that a portion of the 100% provincial funded Child Care allocation will now require a municipal contribution. The funding approved as operating under the Expansion Funding envelope will now be funded 20% by Municipalities. The DSB expansion funding for 2019 is \$1,180,921 and the operating portion has not been confirmed by the Ministry.

9.8 Ministry of Children, Community and Social Services

[2019 Ontario Works Service Delivery Priorities](#)

The Ministry will be establishing more ambitious employment outcomes targets with delivery partners to encourage continuous improvement within the program. The 2018 actuals for the employment outcomes measured will be the forecasted baseline for 2019 and negotiated 2019 targets must be at minimum 3% higher than the 2019 baseline.

The DSB received information for the 2019 Ontario Works Program Delivery Funding Allocation. The 2019 allocation increases the provincial funding by \$127,300, of which \$38,600 is 100% provincial funded but there is a requirement to match \$88,700 in 50/50 provincial funding.

9.9 Ontario Health Teams

Close to 60 organizations from Greater Sudbury, Sudbury-East, Espanola, Manitoulin Island, Elliot Lake, West Parry Sound, West Nipissing, Temiskaming Shores and James Bay Coast have informed this self-assessment. Most of these organizations are based in Greater Sudbury and many have responsibilities for a substantial portion of Northeastern Ontario or Northeastern Ontario as a whole, a region of 558,000 people. Many specialized regional services are delivered by participants to this self-assessment.

The Ontario Health Team self-assessment was completed and endorsed by 40 organizations. The application proposes that this Ontario Health Team would be accountable for the population of the City of Greater Sudbury (166,000). In year one, the proposal indicates accountability for older adults (age 65+) with complex health needs. At this time, we estimate the population of older adults (65+) living in the City of Greater Sudbury to be approximately 34,000 (21%).

10.0 OTHER BUSINESS

[NOSDA AGM Sault Ste. Marie June 5-7, 2019](#)

[Paramedic Week Proclamation](#)

10.0 Next Meeting – June 27, 2019

11.0 ADJOURNMENT

Resolution 19-47

Moved by: David Ham

Seconded by: David Santi

BE IT RESOLVED THAT we do now adjourn at 12:10 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on May 23, 2019.

Carried


Chair


CAO (Secretary-Treasurer
of the Corporation)