



Draft Minutes
of the June 20, 2019
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Les Gamble, Vern Gorham, Arthur Hayden, David Leonard, Richard Malette, Jim Rook, David Santi, Richard Stephens, Maureen Van Alstine, Ned Whynott, Bruce Killah

Regrets: David Ham, Michael Levesque and Jill Beer

Staff : Fern Dominelli, Donna Stewart, Connie Morphet, Melody Ouellette, Robert Smith, and Paul Myre

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 19-48

Moved by: Jim Rook

Seconded by: Ned Whynott

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 CLOSED SESSION

Resolution 19-49

Moved by: Vern Gorham

Seconded by: Arthur Hayden

BE IT RESOLVED THAT the Board move into closed session at 10:00 a.m.

Carried

Resolution 19-50

Moved by: Richard Stephens

Seconded by: Maureen Van Alstine

BE IT RESOLVED THAT the Board adjourn this closed session at 10:10 a.m.

Carried

5.0 BUSINESS ARISING FROM CLOSED SESSION

During its Closed Session, the Board discussed Property and Human Resources Issues.

6.0 ADOPTION OF MINUTES

Resolution No. 19-51

Moved by: David Santi

Seconded by: David Leonard

BE IT RESOLVED THAT the Minutes of the [May 23, 2019](#) Board meeting be approved.

Carried

7.0 COMMITTEE REPORT

7.1 Property Committee

The Property Committee met yesterday afternoon. During the meeting the committee discussed the Single-Family Property Sales & Impact on Tenancy – Issue Report.

7.1.1 Single Family Property Sales & Impact on Tenancy

Donna Stewart, Director of Integrated Social Services walked the Board through the report.

The report speaks to the three single family dwellings in Espanola following the recommendations of the Board at the May 23, 2019 meeting. A resolution was adopted that directed staff to explore specific options with respect to the single-family dwellings in Espanola. The options were as follows:

Option 1: offer the first opportunity to in-situ tenants with support from the DSB's Home Ownership Program to purchase the properties.

Option 3: inform the residents of the intention to sell the property and begin to relocate as units become available.

DSB staff have met with residents of these rental homes to discuss the DSB's intention to sell the properties and discuss the option to be offered the first opportunity to purchase the properties. Residents have been provided with information pertaining to the Home Ownership Program and have all indicated a desire to purchase their homes.

Residents are currently exploring their options for financing through their financial institution. Residents will then advise the DSB of their eligibility for financing and the homes will be offered for purchase to existing tenants at fair market value as

determined by the CAO through a real estate evaluation. Existing tenants will be offered support through the Home Ownership Program if they qualify.

Should any of the residents fail to qualify for financing, the home(s) will be put up for sale at fair market value. Each resident will be offered relocation within the local portfolio if available, and/or Direct Shelter Subsidy (DSS) where they qualify for this program.

Staff are recommending that the CAO have the authority to engage a Real Estate Agent to perform an evaluation of all three single family properties to determine their fair market value. These evaluations will then be used to offer the units to existing tenants if they qualify for financing or be used to list the properties with Real Estate for sale.

Resolution No. 19-52

Moved by: Bruce Killah

Seconded by: Richard Malette

WHEREAS the Property Committee has reviewed the Single-Family Property Sales & Impact on Tenancy – Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED THAT the Board accept the Property Committees recommendation and approve the [Single Family Property Sales & Impact on Tenancy - Issue Report](#) and direct staff to action the recommendations in the report.

Carried

7.1.2 Housing & Homelessness Update

Donna Stewart, Director of Integrated Social Services walked the Board through the 10-Year Housing and Homelessness Plan – 2018 Progress Report.

The purpose of this report is to provide the Property Committee and the Ministry of Municipal Affairs and Housing with a year five (5) update on the 10-Year Housing and Homelessness Plan targets, objectives, and progress achieved for the DSB for the 2018 calendar year.

Through the Long-Term Affordable Housing Strategy and with the passing of the Housing Services Act 2011, the Province completed the devolution of Ontario's affordable housing to municipalities. The Province required the development of a 10-Year Housing and Homelessness Plan to reflect certain principles or 'interests' that the government had prescribed in addition to considering and responding to local needs.

Progress for Years One through Four were presented to the Board each year and submitted to the Ministry of Housing.

We will continue to work towards addressing each recommendation and continuing with the work achieved thus far. We believe in our 10-year plan and will continue to work towards ensuring our communities benefit from our commitment.

As required by the Ministry of Municipal Affairs and Housing, the DSB will undertake a formal review of our 10-year plan at the 5-year anniversary to ensure that our plan continues to meet the housing needs of our communities. This is an in-depth review of the 10-year plan and staff are reviewing the best method to conduct the review which will include hiring a qualified consultant.

Resolution No. 19-53

Moved by: Bruce Killah

Seconded by: Maureen Van Alstine

WHEREAS the Manitoulin-Sudbury DSB Property Committee has reviewed the 10-Year Housing and Homelessness Plan – 2018 Progress Report and is recommending approval of this report to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Property Committees recommendation and approves the [10-Year Housing and Homelessness Plan – 2018 Progress Report](#) and directs staff to action the recommendations contained within the report.

Carried

8.0 NEW BUSINESS

8.1 Provincial Funding

Fern Dominelli, CAO, discussed a [letter](#) received on May 27, 2019 from the Premier of Ontario.

The letter served as notice to municipalities that the Ontario government understands that municipal budgets for the 2019-20 fiscal year have already been set and that the decision was made to maintain in-year cost sharing adjustments for land ambulance, public health and childcare services.

8.2 Child Care Funding Update

Donna Stewart, Director of Integrated Social Services, gave the Board an update on the 2019 Child Care Allocations.

On June 7, 2019, staff received [confirmation](#) of the revised childcare allocations, transfer payment agreement amendments and updated funding guidelines for [Child Care](#) and [EarlyON](#).

Changes to cost sharing and administrative threshold amounts have been deferred to January 1, 2020.

Service delivery partners are expected to take steps to modernize and transform their operations, to identify and realize opportunities for efficiencies, improved service delivery and better outcomes. Staff are currently looking for efficiencies without reducing service or increasing fees for parents.

Several Key Changes were highlighted in the memo

As announced in the 2019 Budget, the province is introducing the new Ontario Child Care Access and Relief from Expenses (CARE) tax credit. Ontarians will be able to claim the CARE tax credit when they file their tax returns, starting with the 2019 tax year.

Starting with the 2021 tax year, Ontario will give families the choice to apply for and receive more timely support through regular advance payments during the year. More information about the CARE tax credit will be provided as it becomes available.

Funding for **Fee Stabilization Support** was a one-time transition allocation to address increases to parent fees as a result of the increase to the minimum wage requirement. As of March 31st, 2019, the commitment for this funding has ended.

In 2019, **Wage Enhancement Funding** will continue to be funded at current funding levels. CMSMs/DSSABs will be responsible for determining wage enhancement/home childcare enhancement grant entitlement as per their local policies and processes.

In 2018 operating funding was increased to support a **base funding** model for licensed **home childcare agencies** to support the provision of stable, predictable funding and assist agencies with forecasting, planning, and actively recruiting more providers. This funding will continue under the 2019 budget allocation.

Changes to EarlyON Staffing Requirements

Effective immediately, the transition period for ensuring EarlyON Child and Family Centres employ at least one Registered Early Childhood Educator (RECE) at every centre will increase from three to five years. This means that all EarlyON Child and Family Centres must have at least one RECE by January 1, 2023.

CMSMs and DSSABs may now also grant an exemption from the RECE requirement for EarlyON Centres employing a staff person to oversee mandatory core services who is not an RECE but who has at least 10 years of experience working in a child and family program setting as of January 1, 2019. This is good news for EarlyON programs in our district as recruitment and retention of Registered Early Childhood Educators has been challenging.

Staff are currently reviewing the updated guidelines to ensure local policies align with MEDU direction and are exploring all possible efficiencies with as little disruption to programming as possible.

8.3 Land Ambulance Update

Rob Smith, Chief of Paramedic Services gave the Board a brief update on Land Ambulance Funding and the Service Review.

The DSB has received the 50/50 funding letter and the Wikwemikong Paramedic Services funding letter. The letters for First Nation funding or TWOMO funding have not yet been received.

The Service Review took place on June 11 and 12. There was an exit interview with the CAO, Chief and staff. The initial results seem very positive. The Ministry team was very supportive of the technology used by our organization. A full briefing will be provided once the Ministry's report is received.

8.4 Ministry of Municipal Affairs & Housing

Donna Stewart, Director of Integrated Social Services, walked the Board through an announcement from the Ministry of Municipal Affairs & Housing.

An updated [Performance Indicator Guide](#) was shared with the [letter](#) and staff have reviewed same.

The Ministry is taking immediate steps to streamline the Community Homelessness Prevention Initiative reporting process.

Under CHPI, Service Managers are required to submit a Year-End report to MMAH by May 31 of every fiscal year. This report consists of a financial update as well as a performance indicator section.

Currently, Service Managers are required to report on a total of 60 data points to complete the performance indicator section of CHPI Year-End reports.

As of the 2019-20 fiscal year, Service Managers will only be required to report on a total of 20 data points in the performance indicator section of the CHPI Year-End report. This amounts to a reduction of 40 data points that Service Managers are required to report to MMAH on an annual basis.

8.5 NE-LHIN Home & Community Care

Donna Stewart, Director of Integrated Social Services, briefed the Board on a [memo](#) received from the North East LHIN.

In the fall of 2018 work was initiated to engage Early Adopters to develop a new Health Service Delivery Model within the North East that would bring together Social Housing Providers and Health Service Providers in partnership to support a mutually identified senior population with a range of health needs within eligible buildings.

The North East Local Health Integrated Network is building upon recommendations within the Innovative Housing with Health Supports Strategic Plan 2016-2019 and initiating six Early Adopter Sites – three Urban and three Rural.

Models of Service are being developed and tested within settings that provide unique partnerships related to geography with the goal of maximizing existing services and community resources.

Key to success of all pilots will be tenant engagement – actively identifying Tenant Champions who will work with the Core Planning group to ensure health and social needs are identified and addressed within the immediate buildings and in a future state, the surrounding neighbourhood.

Channelview Success to Date:

- Lead Health Service Provider identified and confirmed – Victorian Order of Nurses
- Existing services/resources within Channelview identified and shared
- Tenant/Client information sharing arrangement created in partnership with Manitoulin-Sudbury DSB and Health Service Provider
- Health Eligibility Criteria Tool created to support Manitoulin-Sudbury DSB Housing Waitlist
- Lead Health Service Provider partnership with Community Mental Health Transitional Worker creating stronger core team
- Care Coordination Model underdevelopment in partnership with NELHIN HCC and VON
- Manitoulin-Sudbury DSB Tenant Survey – 88% completion
- InterRAI Preliminary Screener (Health Assessment) 88% completion
- Channelview apartment unit provided to health service providers to secure presence in the building and provide for future programming (e.g. monitored showers, clinics, tenant support)

Without partnerships with the various community stakeholders, this project wouldn't be possible.

8.6 Housing & Homelessness

Donna Stewart, Director of Integrated Social Services, walked the Board through an [info graph](#) which shows a summary of the findings of the Enumeration done for the Manitoulin-Sudbury DSB district in 2018.

Enumeration is required to be conducted by the Service Manager every two years to help us and the Ministry of Housing better understand the extent and nature of homelessness and to guide policy and program design. The Manitoulin-Sudbury DSB contracted out the Centre for Research in Social Justice and Policy Poverty, homelessness and Migration at Laurentian University.

Surveys to enumerate homelessness were conducted in 7 communities in the jurisdiction of the Manitoulin-Sudbury District Services Board. The enumeration took place between April 12th and 22nd, 2018 in Espanola, Little Current, Mindemoya, Markstay, Noëlville, Chapleau and Foleyet. The total number of adult and adolescent participants was **122**. With their **49** dependents, the total count was **171**.

The participants ranged from age 16 – 89 years.

Overall, 53% were Indigenous & 7 in 10 absolutely homeless were Indigenous.

51% of the participants were from the Manitoulin area, while 25% were from Espanola, 20% were from Sudbury North and 4% were from Sudbury East. Unseasonably cold weather, including a late snowstorm, impacted on data collection, especially in Sudbury East.

16 Youth up to 24 years old were not connected to a family.

Chronic homelessness is being continuously homeless for 6 months or more in the previous year. 10 participants were absolutely chronic homeless, 22 participants were hidden chronic homeless and 3 were at risk of chronic homeless.

Episodic homeless is being homeless 3 or more times in the previous year. 3 participants were absolutely episodic homeless, 5 participants were hidden in the episodic homeless and 3 were at risk.

Over 75% reported one or more medical, physical, mental health or addictions issue.

The largest subgroup was people living with hidden homelessness.

People who are **absolutely homeless** stay in shelters or in unsheltered places.

Hidden homelessness is often invisible: couch surfing or staying in motels, vehicles, campers or bush camps, or other temporary accommodation.

Over a third of those **at risk of homelessness** – 35% – had been absolutely homeless in the past and 39% had been couch surfers.

Participants reported the need for services to address basic necessities of food, shelter and clothing as well as medical, mental health and addictions services.

The enumeration report resulted in 22 recommendations. Staff are working on some of the recommendations however most of them are 'tied' to additional funding.

A [final full report](#) was shared with the board in January 2019.

8.7 NOSDA AGM

Fern Dominelli, CAO, gave the Board an update on the resolutions proposed at the 2019 NOSDA AGM.

Resolution No. 19-54

Moved by: Bruce Killah

Seconded by: Vern Gorham

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the 2019 NOSDA resolutions that were presented and adopted at the Annual General Meeting on June 7, 2019; and

WHEREAS Leslie Gamble, Mayor of Sables-Spanish Rivers and Chair of the Manitoulin-Sudbury DSB was elected Vice-Chair of the Northern Ontario Service Deliverers Association (NOSDA).

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB endorses the [NOSDA Resolutions](#) and encourages NOSDA members to advance these issues with the Federal and Provincial government.

Carried

8.8 Integrity Commissioner

Fern Dominelli, CAO, walked the Board through a presentation on [Integrity Commissioner](#) that was presented at the 2019 NOSDA AGM.

In June 2017 the Ontario Government passed Bill 68: Modernizing Ontario's Municipal Legislation Act. Bill 68 amended the Municipal Act, 2001 and the Municipal Conflict of Interest Act. Required that every **municipality** appoint an integrity commissioner by March 1, 2019.

Authority re Codes of Conduct and Integrity Commissioners

"local boards" do not have the authority to establish a code of conduct or appoint an integrity commissioner

Only Municipalities are empowered to do so per (s. 223.2 and 223.3 of the Municipal Act, 2001

If a DSSAB is a "local board" it is subject to the "municipality's" code of conduct and integrity commissioner

The question becomes which of the 18 municipality's code of conduct and/or which of the 18 municipalities integrity commissioner?

- The DSSAB's could collectively lobby for a legislative change to clarify whether they are required/permitted to have an integrity commissioner.
- The DSSAB's could apply to the court for a declaration as to whether a DSSAB is a "local board" and, therefore, required/permitted to have an integrity commissioner under the current legislative regime.

The Board was advised by the CAO that Gallagher, the DSB Human Resources Consultant does perform the duties of an Integrity Commissioner when required. At this point the Board decided not to take any action and the Board would not engage an Integrity Commissioner until this matter is resolved by the province.

8.9 Community Safety and Well-Being Planning

Rob Smith, Chief of Paramedic Services, walked the Board through a presentation he gave to the Manitoulin Municipal Association called [Community Safety and Wellness Plans](#).

The development of a Community Safety and Wellness Plans for each municipality was established in law effective January 2019 as part of the Safer Ontario Act, under Schedule 1, and is captured under the purview of the Ministry of Community Safety and Correctional Services. This is extremely important as the direction on these plans are not specific to social services organizations.

The desire of the government is said to include development of plans that are not only proactive and preventive, but also collaborative, and specific to the individual community needs. Moreover, the plans are intended to look at social determinants, prevention and mitigation, intervention and response.

The ideal design would see a cyclical program that included ongoing review and amendments, a living document that could evolve with community needs.

The legislation is applicable to municipal governments and allows for the development of joint plans across municipalities. An example is the potential for a single plan to cover Manitoulin Island.

First Nations communities are not included in this legislation but may be included in such planning.

The Legislation requires multisectoral planning, including but not limited to health and mental health agencies (formally the LHIN), Educational services, Community and Social Services, Children and Youth services, including custodial services, Police Services.

The plan must identify and stratify community risks, including causation factors, identify mitigation strategies, and must design measurable outcomes.

The plans require for efficacy, data tracking, specifically looking at risk factors. 2018 provincial data reveals that the top risks categories were mental health, and drugs. Criminal activity was third. The reality is that these plans will have a significant health focus.

In force provisions have been set for January 1, 2021, meaning municipalities have slightly more than 18 months to adopt their plans. While the process for monitoring, reporting and amending the plans has not yet been established, the legislation makes it clear that any plan would need to incorporate such activities.

The DSB plan is to assist all municipalities with the development of their plans, by providing them templates. Since there are 18 municipalities, it would be a heavy workload issue for a DSB staff member to be attached to each of the 18 municipal plans.

We are encouraging municipalities where they choose to develop joint plans with their neighbouring municipalities as a way of efficiently developing plans that protect all citizens within a geographic area.

9.0 OTHER BUSINESS

Municipal Housing Survey

In order to assist the DSB with possible affordable housing planning a survey will be sent to all 18 member municipalities as well as Local Service Boards for input. Municipalities are asked to complete the survey and share ideas about what affordable housing looks like for their communities. The results will be compiled and shared with the Board in September.

10.0 Next Meeting – September 26, 2019

11.0 ADJOURNMENT

Resolution 19-55

Moved by: Richard Malette

Seconded by: David Santi

BE IT RESOLVED THAT we do now adjourn at 11:30 a.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on September 26, 2019.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)