



**Minutes**  
**of the October 25, 2018**  
**MANITOULIN-SUDBURY DSB BOARD MEETING**  
held in Espanola's 210 Mead Blvd. DSB Boardroom

**Present:** Bill Baker, Vern Gorham, Les Gamble, David Leonard, Al MacNevin, Ken Duplessis, Eric Russell, Dean Wenborne, Ted Lovelace, Ray Dufour, Jim Rook, Paul Schoppmann, Bruce Killah

**Regrets :** Michael Levesque

**Staff :** Fern Dominelli, Donna Stewart, Connie Morphet, Melody Ouellette, Robert Smith, Ehren Baldauf

**1.0** Chair, Les Gamble, called the meeting to order at 10:00 a.m.

**2.0 Adoption of Agenda**

**Resolution No. 18-78**

**Moved by:** Dean Wenborne

**Seconded by:** Bill Baker

BE IT RESOLVED THAT the agenda be adopted.

**Carried**

**3.0 Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

**4.0 Closed Session**

**Resolution 18-79**

**Moved by:** Al MacNevin

**Seconded by:** Vern Gorham

BE IT RESOLVED THAT the Board move into closed session at 10:00 a.m.

**Carried**

**Resolution 18-80**

**Moved by:** Ray Dufour

**Seconded by:** Ken Duplessis

BE IT RESOLVED THAT the Board adjourn this closed session at 10:35 a.m.

**Carried**

## 5.0 Business Arising from Closed Session

During its Closed Session, the Board discussed property, legal and Human Resources issues. The following resolution is a result of the in camera discussions.

### Resolution 18-81

**Moved by:** Bill Baker

**Seconded by:** Bruce Killah

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed correspondence from the Municipality of Killarney in relation to the garage door retrofit at the Killarney Paramedic Services station.

THEREFORE BE IT RESOLVED THAT the Board authorize the CAO to enter into an agreement with the Municipality of Killarney to complete the retrofit of the garage doors as discussed in camera; and

FURTHER BE IT RESOLVED THAT the cost of the retrofit, which will not exceed \$50,000, will be borrowed from the DSB working funds reserve and repaid over a period of 10 years at an annualized interest rate of 3%.

**Carried**

## 6.0 Adoption of Minutes

### Resolution No. 18-82

**Moved by:** David Leonard

**Seconded by:** Ted Lovelace

BE IT RESOLVED THAT the Minutes of the [September 27, 2018](#) Board meeting be approved.

**Carried**

## 7.0 Committee Reports

### Finance Committee

Vern Gorham, Finance Committee Chair, gave the Board a brief update on items discussed at the October 10, 2018 meeting.

Connie Morphet, Director of Finance and Administration, walked the Board through the 2019 Budget highlights, outlining the 1.13% increase to the Municipal share.

### 7.1 2019 Budget

#### Resolution No. 18-83

**Moved by:** Vern Gorham

**Seconded by:** Al MacNevin

WHEREAS the Finance Committee met on October 10, 2018 to review the [Finance Committee Terms of Reference](#), [Annual Budget Guidelines](#), 2019 Allocation of Program Support, revised 2018 Annual Report on Reserves, and 2019 Budget estimates; and

WHEREAS the current Finance Committee is recommending approval to the new Board of the 2019 Allocation of Program Support, revised 2018 Annual Report on Reserves and 2019 Budget estimates.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendation and approves the [2019 Allocation of Program Support](#), the [Revised 2018 Annual Report on Reserves](#) effective October 1, 2018; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the Finance Committee's recommendations and approves the 2019 Operating Budget in principle; and

FURTHER BE IT RESOLVED THAT the Manitoulin-Sudbury DSB recommends to the incoming Board that it accept the Finance Committee and the Boards recommendation to adopt the [2019 Operating Budget](#) in the amount of **\$37,542,988** gross and municipal share in the amount of **\$10,454,428** which represents an increase of **\$116,604 or 1.13%** in the municipal share.

**Carried**

## **8.0 New Business**

### **8.1 NOSDA**

Donna Stewart, Director of Integrated Social Services walked the Board through the recommendations from [AMO](#), [OMSSA](#) and [NOSDA](#) on Social Assistance Reform in Ontario.

The recommendations come as a response to the Minister MacLeod's announcement of a 100-day review of Social Assistance. As part of the review the Minister asked organizations such as AMO, OMSSA and NOSDA to provide her with their best advice and ideas on how to reform the system.

#### **Resolution 18-84**

**Moved by:** Jim Rook

**Seconded by:** Eric Russell

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the NOSDA Report on Social Assistance Reform in Ontario which was sent to the Minister of Children, Community and Social Services Lisa MacLeod; and

WHEREAS this report was prepared for the Ministry in response to the Ministers 100-day review of Social Assistance system; and

WHEREAS NOSDA has approved [Resolutions #2018-13, 2017-12, 2016-10 and 2013-03](#) requesting Service System Management for Employment Programs since as early as 2013.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board accepts the [NOSDA Report on Social Assistance Reform](#) and endorses the recommendations contained within the report; and

FURTHER BE IT RESOLVED THAT the Board bring to the Ministers attention recommendation nine to “allow interested DSSABs/CMSMs to assume the role of Service System Manager of provincially funded employment and training services where the need exists” which this Board is fully supportive and has made many delegations requesting Service System Management for employment and training programs.

**Carried**

## **8.2 Service System Management for Employment**

Fern Dominelli, CAO, walked the Board through a [joint proposal](#) of nine District Social Services Administration Boards and one Consolidated Municipal Services Manager submitted to Ministry of Community and Social Services.

The intent of the proposal is to present this Government with a plan that will result in improved and long-lasting outcomes for Ontarians living in Northern Ontario that require support in order to obtain employment.

The proposal presents a fundamental shift to how Ontario currently administers the Employment Ontario program and will address a significant barrier that current households on social assistance face when trying to participate in the labour market.

The proponents in this proposal strongly believe that significant system costs savings will be realized for the Province of Ontario and municipalities in Northern Ontario. Further, that the actions under this proposal, will help ensure outcomes and not merely outputs, to meet the complex and often confusing and confounding issues that our clients currently face in getting the help they need to get a job. In fact, we believe we can generate efficiencies for the province through our envisioned approach.

### **Resolution 18-85**

**Moved by:** Ray Dufour

**Seconded by:** Ken Duplessis

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the Proposal to be the Service System Managers of the Employment Programs in Northern and Northwestern Ontario District Service Areas; and

WHEREAS a group of 10 Northern Ontario organizations being nine District Social Services Administration Boards (DSSAB's) and the one Consolidated Municipal Services Managers (CMSM) have joined together to provide this proposal to manage employment programs in Northern and Northwestern Ontario.

WHEREAS through careful strategic thought and analysis, the groups joint contention is that we can ensure employment programming is managed and delivered in a manner that better helps the Province of Ontario meet its objectives, improves relationships between employment demands and employment preparedness, and helps more people in the North move from unemployment and on social assistance to full employment in a more efficient and effective manner.

WHEREAS this proposal was submitted to the Ministry of Children, Community and Social Services.

THEREFORE BE IT RESEVED THAT the Manitoulin-Sudbury District Services Board accepts the [Proposal to be the Service System Managers of the Employment Programs in Northern and Northwestern Ontario District Service Areas](#) and fully endorses the recommendations contained within the report.

**Carried**

### **8.3 Social Housing Portfolio Renewal**

Connie Morphet, Director of Finance & Administration, walked the Board through a correction made to the Social Housing Portfolio Renewal – Issue Report approved at the September 27, 2018 Board Meeting.

The Social Housing Portfolio report that was presented at the September 2018 Board meeting has been revised to reflect the cumulative total for 2019-2023, and to clarify that the projected cost per square foot is the cost over the five-year period being 2019-2023.

#### **Resolution 18-86**

**Moved by:** Al MacNevin

**Seconded by:** Vern Gorham

WHEREAS the Manitoulin-Sudbury DSB has reviewed the Revised Social Housing Portfolio Renewal – Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Revised Social Housing Portfolio Renewal – Issue Report](#) and directs staff to action the recommendations contained within the report.

**Carried**

### **8.4 Social Housing Policy**

Donna Stewart, Director of Integrated Social Services, walked the Board through the revisions to the Social Housing Smoke Free Policy to include the legalization of cannabis and the addition of a complaint process for tenants.

#### **Resolution 18-87**

**Moved by:** Paul Schoppmann

**Seconded by:** Dean Wenborne

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the revised Social Housing Smoke Free Policy.

THEREFORE BE IT RESOLVED THAT the Board approve the revised [Social Housing Smoke Free Policy](#) effective November 1, 2018.

**Carried**

### **8.5 Human Resources Policies**

Ehren Baldauf, Human Resources Consultant, walked the Board through the changes to include direction on the legalization of cannabis in the new Paramedic Services procedure and Human Resources Drugs and Alcohol in the Workplace Policy.

#### **Resolution 18-88**

**Moved by:** Bruce Killah

**Seconded by:** Jim Rook

WHEREAS the Manitoulin-Sudbury District Services Board has reviewed the new procedure G.3.6 Use of Cannabis by Paramedics within the Paramedic Services Policy and Procedural Manual; and

WHEREAS the Manitoulin-Sudbury District Services Board also reviewed the revised Human Resources Policy C.1.15 Drugs and Alcohol in the Workplace.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board accepts the new [Paramedic Services procedure G.3.6 Use of Cannabis by Paramedics](#); and

FURTHER BE IT RESOLVED THAT the Board approves the revised Policy C.1.15 Drugs and Alcohol in the Workplace contained within the Human Resources Policy Manual effective November 1, 2018.

**Carried**

### **8.6 Ministry of Children, Community & Social Services**

Fern Dominelli, CAO, discussed a [letter](#) received from Minister MacLeod, Ministry of Children, Community and Social Services asking for advice and ideas on the 100-day review of the Social Assistance System.

In a [response](#) dated October 17, 2018, the DSB relayed to the Minister that we support Service System Management for Employment and Training programs and that NOSDA has been advocating for this since 2013.

In 2016 the Manitoulin-Sudbury DSB and the Kenora DSB approached the then Ministry of Advanced Education and Skills Development with a proposal to pilot Service System Management in our catchment areas to demonstrate its effectiveness. Unfortunately, that proposal was not considered or advanced by the Ministry staff.

Some people on social assistance require health services such as family doctors, counselling, mental health and addiction services. Without the proper local planning and coordination of these services many people remain on social assistance for years awaiting appropriate services even after they have been screened and determined eligible to receive services.

Social assistance should provide a hand up not a hand out, but it should also ensure basic needs such as healthy food, safe housing, quality child care and appropriate health and employment services.

### **8.7 Patient Transfer Service**

Fern Dominelli, CAO, discussed letters received regarding the Patient Transfer Service.

On September 26, 2018, the Cochrane District Social Services Administration Board (CDSSAB), sent a [letter](#) to the NE-LHIN in relation to the lack of a funded non-urgent patient transfer and the impact it has on local hospitals and patient care. The CDSSAB requests that the NE-LHIN honor the terms of the RFP project and award the contract to the successful bidder to take advantage of the funding and to serve patients. The CDSSAB fears that should the contract not be awarded; the provincial funding will be withdrawn thereby essentially cancelling the project.

The Manitoulin-Sudbury DSB also sent a [letter](#) to the NE-LHIN. The letter details the involvement of the DSB in providing Non-Urgent Patient Transfer Service since March 11, 2013. This service has been operating for 68 months and all involved are extremely satisfied with the service they are receiving. Monthly statistics are provided to the NE-LHIN that demonstrate the efficiency and value for money.

In order to develop a permanent Non-Urgent Patient Transfer System, the Manitoulin-Sudbury DSB, along with Cochrane DSSAB and Algoma DSAB agreed to work together with the NE-LHIN.

The consultant proposed bus system that operates on a 12-hour shift is flawed and does not take into consideration the intricacies of delivering a Non-Urgent Patient Transfer Service in rural Northern Ontario. The proposed 12-hour shift does not allow for 2 complete return trips from Elliot Lake to Sudbury or Mindemoya to Sudbury daily. This leaves all patients requiring services in the afternoon without any transportation and the staff operating a multi patient unit will be underutilized for approximately 5 hours a day.

The NE-LHIN [replied](#) October 16, 2018 thanking the CDSSAB for their letter and reassures the CDSSAB that the vendor procurement process remains underway and that a complete update will be coming shortly.

**8.8 Paramedic Service 2019 Response Time Standard**

Rob Smith, Chief of Paramedic Services, walked the Board through the 2019 Response Time Standard to be submitted to the Ministry of Health and Long-Term Care October 31, 2018.

The DSB's established goals for 2019 will include an increase in response compliance to sudden cardiac arrest calls within the mandated 6 minutes, from 25% in 2018 to 30% in 2019. This change is something we are confident we can achieve given our 2018 Board approved strategic changes, the redesign to our Deployment Plan, and improved efficacy of our non-urgent patient transfer system.

**Resolution 18-89**

**Moved by:** Bruce Killah

**Seconded by:** Bill Baker

WHEREAS the Manitoulin-Sudbury DSB has reviewed the 2019 Response Time Standard - Issue Report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [2019 Response Time Standard - Issue Report](#) and directs staff to action the recommendations contained within the report.

**Carried**

**9.0 Other Business**

**10.0 Next Meeting – November 22, 2018**

**11.0 Adjournment**

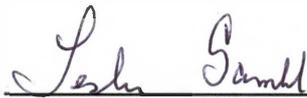
**Resolution 18-90**

**Moved by:** David Leonard

**Seconded by:** Dean Wenborne

BE IT RESOLVED THAT we do now adjourn at 11:30 a.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on November 22, 2018.

**Carried**



Chair



CAO (Secretary-Treasurer  
of the Corporation)