



Minutes
of the September 22, 2016
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Les Gamble, David Leonard, Al MacNevin, Ron Piche, Ned Whynott, Eric Russell, Ted Lovelace, Bill Baker, Paul Schoppmann, Bruce Killah

Regrets : Michael Levesque, Stewart Meikleham, Laurier Falldien, Jim Rook

Staff : Fern Dominelli, Donna Stewart, Connie Morphet, Mike MacIsaac, Melody Ouellette, Ehren Baldauf

Media: Michael Erskine

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order at 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 16-58

Moved by: Ned Whynott

Seconded by: Eric Russell

BE IT RESOLVED THAT the agenda be adopted.

Carried

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 Closed Session

Resolution 16-59

Moved by: Al MacNevin

Seconded by: Paul Schoppmann

BE IT RESOLVED THAT the Board move into closed session at 10:01 a.m.

Carried

Resolution 16-60

Moved by: David Leonard

Seconded by: Ron Piche

BE IT RESOLVED THAT the Board adjourn this closed session at 10:35 a.m.

Carried

5.0 Business Arising from Closed Session

During its Closed Session, the Board discussed Property and Human Resources Issues.

6.0 Minutes

6.1 Adoption of Minutes

Resolution No. 16-61

Moved by: Bill Baker

Seconded by: Bruce Killah

BE IT RESOLVED THAT the Minutes of the [June 23, 2016](#) Board meeting be approved.

Carried

6.2 Business Arising from Minutes

There was no business arising from the Minutes.

7.0 Committee Reports

7.1 Human Resources Committee

Bruce Killah, Chair of the Human Resources Committee, gave the Board a brief update on the items discussed at the Committee Meeting.

7.1.1 HR Policies

Ehren Baldauf, Human Resources Consultant, walked the Board through the changes to existing policies, Use of Equipment and Systems, Aggressive Behaviour and the addition of new policies, Security Camera System and Use of Emergency Vehicles.

Resolution No. 16-62

Moved by: Bruce Killah

Seconded by: Ned Whycott

WHEREAS the Human Resources Committee has reviewed suggested changes and new additions to the Human Resources Policy Manual and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the recommendation of the Human Resources Committee and approves the revisions to policy Use of Equipment and Systems, Aggressive Behaviour and the addition of new policies Security Camera System and Use Emergency Vehicles contained within the Human Resources Policy Manuals effective October 1, 2016.

Carried

7.2 Program Planning Committee

David Leonard, Chair of the Program Planning Committee, gave the Board a brief update on the items discussed at the Committee Meeting.

7.2.1 Basic Income Guarantee

Donna Stewart, Director of Integrated Social Services, walked the Board through the [Basic Income Guarantee - Issue Report](#).

On [June 24, 2016](#) the Provincial government announced it's plan to move ahead with a Basic Income Pilot. The basic income, or guaranteed annual income, is a payment to eligible families or individuals that will ensure a minimum level of income. The Province is looking to design and implement a pilot program to test the growing view that a basic income could help deliver income support more efficiently, while improving health, employment and housing outcomes for Ontarians.

The province has appointed the Honourable Hugh Segal to provide advice on the design and implementation of a Basic Income Pilot in Ontario. As Special Advisor on Basic Income, Mr. Segal will draw on his expertise in Canadian and international models of basic income and consult with thought leaders to help Ontario design a pilot.

Mr. Segal will deliver a discussion paper to the province by the fall to help inform the design and implementation of the pilot. The discussion paper will include advice about potential criteria for selecting target populations and/or locations, delivery models and advice about how the province could evaluate the results of the pilot. The Board will be updated as more information is received.

Resolution 16-63

Moved by: David Leonard

Seconded by: Al MacNevin

WHEREAS the Program Planning Committee has reviewed the Basic Income Guarantee - Issue Report and is recommending the Board accept the report.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accepts the [Basic Income Guarantee - Issue Report](#) and directs staff monitor developments of the Basic Income Guarantee and report back to the Board.

Carried

7.2.2 Social Infrastructure Fund

Connie Morphet, Director of Finance and Administration and Donna Stewart, Director of Integrated Social Services, walked the Board through the [Social Infrastructure Fund - Issue Report](#).

The DSB has been administering the Investment in Affordable Housing (IAH) program since 2011 and has spent a cumulative amount of just under \$2 million dollars through the 3 components: Direct Shelter Subsidy, Ontario Renovates and Home Ownership.

In a [letter](#) dated June 21, 2016, the Minister of Housing announced the new Social Infrastructure Funds (SIF) which is additional IAH funding designed to address needs across the housing system and a new one-time Social Housing Improvement Program (SHIP) fund. Allocated to the DSB are \$775,100 in SIF IAH funds and \$368,900 in SHIP funds.

The Board was provided with 3 options for the allocation of the IAH funds as follows:

1. Continue investing 100% of the funds into the 3 components currently funded.
2. Invest some of the funds in Direct Shelter Subsidy (DSS) and the remainder allocated to development of affordable rental housing.
3. Direct all of the new funding to Housing Allowance Direct Delivery which the DSB is currently providing under the DSS program. This would carry through until March 31, 2024 and effectively create an additional 50 affordable housing units.

The DSB staff are recommending approval of Option 3. By approving Option 3 the greatest number of households will be assisted with affordable housing. The DSS program is available to households that are eligible for social housing. This program is directed to social assistance recipients and low income families. Priority is given to applicants living in areas of our DSB where no publicly funded housing is available.

The new funding will allow the DSB to assist an additional 50 families with Direct Shelter Subsidies, while new construction would have added approximately 5 to 7 new units and rent supplements to landlords for new construction would have added approximately 23 new units. The Direct Shelter Subsidy program will maximize the new funding and assist the most people in need of housing.

Resolution 16-64**Moved by:** David Leonard**Seconded by:** Edgar Lovelace

WHEREAS the Program Planning Committee has reviewed the Investment in Affordable Housing - Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Social Infrastructure Fund - Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried**7.2.3 Ministry of Advanced Education and Skills Development**

Donna Stewart, Director of Integrated Social Services, walked the Board through the [Employment Ontario Service Delivery Update-Issue Report](#).

On May 17, 2016, the Ministry of Training Colleges & Universities (MTCU), now renamed the Ministry of Advanced Education and Skills Development (MAESD), provided the Manitoulin Sudbury District Services Board with [notice](#) pursuant to Article 14 of the [agreement](#) between the Ministry and the DSB, that the Board is in default under the terms of its legal agreement to deliver the Youth Job Connection program.

The DSB was given an opportunity to remedy this default by submitting an action plan by June 3, 2016. The [action plan](#) was presented to the board in May 2016.

On July 8, 2016, the CAO of the DSB met with Mr. Andrew Irvine, Regional Director of MAESD to discuss these options.

The MAESD Regional Director and the DSB CAO agreed to the following:

1. Pre-Employment Training for Youth Job Connection

Although the DSB was prepared to post a position to cover this work, MAESD agreed to contract with the Chapleau Learning Centre to deliver the portion of the 60-hour pre-employment training required for Youth Job Connection. The DSB will still be accountable for the 60 hours of pre-employment training.

2. Employment Ontario Hours of Service in Chapleau

It was agreed that the DSB staff delivering Employment Ontario would provide service to clients when required or requested whether it be lunch hour, evenings, weekends, and/or non-statutory holidays. DSB would post clear signs for all clients to indicate that staff are available to them when required or requested during lunch hour, evenings, weekends, and/or non-statutory holidays.

Based on the above agreement, the Chapleau Employment Ontario site operated by the DSB will not be required to be open one night per week, one weekend per month or on non-statutory holidays. The DSB staff will provide services when required or requested.

3. DSB Staff Training Days

Two times per year or 6 days per year, the DSB closes its satellite offices to deliver staff development to all DSB integrated staff. The DSB is not a large enough organization to offer staff training in multiple rounds as there are only 23 integrated staff.

Whenever the Chapleau office is closed for staff training, staff clearly give clients several weeks' advance notice that the office will be closed and a contact number for the Espanola office is posted in case of emergencies or Employment Ontario urgent matters.

DSB staff are available in Espanola to handle any situation as training normally occurs in our board room and the DSB staff person responsible for Employment Ontario Services would be pulled out of training to deal with any urgent issues.

Mr. Irvine has confirmed via email this agreement reached with the CAO. All issues with the provision of Employment Ontario Services in Chapleau have been successfully resolved to both parties' satisfaction.

Resolution 16-65

Moved by: David Leonard

Seconded by: Ron Piche

WHEREAS the Program Planning Committee has reviewed the Employment Ontario Service Delivery Update – Issue Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Employment Ontario Service Delivery – Issue Report](#) and directs staff to action the recommendations contained within the report.

Carried

7.2.4 Paramedic Service Review

Mike Maclsaac, Chief of Paramedic Services, walked the Board through the [Draft Paramedic Service Review](#). The Ministry of Health and Long-Term Care (MOHLTC) Service Review team visit June 14-15, 2016. An Ambulance Service Review (ASR) is conducted every three years aimed at assessing an operator's viability to maintain their license to operate an ambulance service. The focus of the review is compliance with legislation and standards as set by the MOHLTC. The review team is comprised of MOHLTC officials, Paramedic Service Managers and Paramedics.

Within the draft report the DSB received a letter from the MOHLTC Manager of Inspections & Certifications indicating: “***Congratulations on successfully meeting the legislated requirements for certification as a land ambulance operator in the Province of Ontario.***” This means the DSB has been certified to deliver land ambulance services for another three-year period.

The MOHLTC expects a response to the draft report within 30 days and staff are currently formulating a response to each of the 8 observations listed in the report. Once the final report is received, it will be shared with the Board.

7.2.5 Child Care Quality Assurance Report

Donna Stewart, Director of Integrated Social Services, walked the Board through the [Child Care Quality Assurance Report](#).

Staff have been working with child care providers to enhance their capacity to ensure children and families have access to high quality programs in our district.

Child care providers and DSB staff agreed to begin the process with a quality review of each site. After researching many assessment tools, it was decided that the [Program Quality Indicator](#) (PQI) tool developed by the City of Greater Sudbury would be used in conjunction with [How Does Learning Happen?](#)

DSB contracted with Our Children Our Future (OCOF) to assist with developing and implementing a quality assurance program. OCOF staff trained representatives from each site to use the PQI tool and then conducted PQI assessments with the site staff.

Once the site visits were complete, OCOF staff and DSB staff reviewed the results and developed plans to support individual centres, agencies and the entire child care community.

Overall, programs were found to be meeting minimum requirements and all have a wonderful supply of natural furniture and equipment.

Some challenges were identified during the site visits, across the district, centres struggled with curriculum planning and implementation, using the environment as the third teacher, encouraging independence and family involvement. Further details regarding the challenges centres are facing are found in the QA summary.

Resolution 16-66**Moved by:** David Leonard**Seconded by:**

WHEREAS the Program Planning Committee has reviewed the Child Care Quality Assurance Report and is recommending approval to the Board.

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approves the [Child Care Quality Assurance Report](#) and directs staff to action the recommendations contained within the report.

Carried**8.0 New Business****8.1 CAO Second Quarterly Activity Report**

Fern Dominelli, CAO, walked the board through the CAO Quarterly Report. This report will be shared with member municipalities who are encouraged to add it to Council agenda packages.

Resolution 16-67**Moved by:** Ron Piche**Seconded by:** Edgar Lovelace

BE IT RESOLVED THAT the [2016 CAO Second Quarter Activity Report](#) be approved as presented.

Carried**8.2 2016 Second Quarter Unaudited Financial Report**

Connie Morphet, Director of Finance and Administration, walked the Board through the 2016 Second Quarter Unaudited Financial Report which is projecting a **year-end surplus of \$552,401.**

Resolution 16-68**Moved by:** Bill Baker**Seconded by:** Paul Schoppmann

BE IT RESOLVED THAT the [2016 Second Quarter Unaudited Financial Report](#) be approved as presented.

Carried**8.3 Wikwemikong Paramedic Services**

Connie Morphet, Director of Finance & Administration, walked the Board through the [Wikwemikong Paramedic Services Audited Financial Statements](#).

The financial statements for the year ended March 31, 2016 for this Ambulance Service were audited during the summer months and reported to MOHLTC. The total expenses of \$1,738,225 were within budget and are 100% funded by the Ministry of Health and Long Term Care.

Resolution 16-69**Moved by:** Bruce Killah**Seconded by:** Ned Whynott

BE IT RESOLVED THAT the Manitoulin-Sudbury DSB accept receipt of the Wikwemikong Paramedic Services [Audited Financial Statement](#) for the year ended March 31, 2016, as prepared by the Freelandt, Caldwell, and Reilly Accountants.

Carried**8.4 NE-LHIN**

Mike Maclsaac, Chief of Paramedic Services, walked the Board through the NE-LHIN New Model to Transfer Non-Urgent Patients.

On August 17, 2016 a [Stakeholder Update](#) was received from the NE-LHIN announcing a phased implementation for Non-Urgent Patient Transportation model. The model focuses on the need to create a Non-Urgent long-distance patient transfer system. The letter also outlined the initial routes being proposed which were selected based on readiness of the affected areas and providers to adopt and support the new model.

A NE LHIN [press release](#) followed on September 6, 2016 detailing the importance of the proposed model by outlining the patient challenges that would be addressed with the new model.

8.5 Ministry of Community Social Services

Fern Dominelli, CAO, discussed the Ministries decision to review the DSSAB Act and the impact it will have on DSSAB's.

On August 30, 2016, a [letter](#) was received from Dr. Helena Jaczek, Minister of Community and Social Services informing DSSAB's that the ministry will be moving forward with a review of the District Social Services Board (DSSAB) Act. The letter further goes on to state, given the range of concerns the ministry has heard regarding the existing Act and its provisions, it was recognized that a thoughtful review of the Act was necessary. The letter requested the DSSAB's advice on the most appropriate forum to engage with the ministry.

In response to the request, NOSDA sent out a [memo](#) to all DSSAB Chairs, offering to prepare a collective response to the ministry's review, however, given the diversity of issues and positions that exist across the North, it is essential that NOSDA only communicate those items where there is clear consensus amongst the members.

Resolution 16-70**Moved by:** Al MacNevin**Seconded by:** Ron Piche

WHEREAS the Ministry of Community and Social Services is moving forward with a review of the District Social Services Administration Board Act; and

WHEREAS the Ministry has requested advice on engagement.

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury District Services Board advises the Ministry of Community and Social Services to engage directly with municipalities regarding funding and levy matters and with the Northern Ontario Service Deliverer's Association and individual District Social Services Administration Boards on matters related to governance and accountability;

AND FURTHER that this resolution be shared with NOSDA, FONOM, AMO and member municipalities.

Carried

8.6 Ministry of Health and Long-Term Care

Mike Maclsaac, Chief of Paramedic Services, updated the Board on the Manitoulin-Sudbury DSB's Response Time Standards 2015 Results.

The Ministry of Health and Long-Term Care has posted the results of the Response Time Standard Information on their [public website](#).

The DSB has seen a pretty steady improvement over the last 3 years. The addition of the non-urgent pilot project and the year on year enhancements made by the Board have made the ongoing improvement possible.

8.7 French Language Services Committee

In June 2016, DSB staff submitted our annual French Language Service Plans to the Ministry of Education and the Ministry of Community and Social Services. These plans require Board approval and the Board has directed that the plans be added to the October 27, 2016 Board meeting agenda.

8.8 Community Paramedicine

Mike Maclsaac, Chief of Paramedic Services, gave the Board an update on what has been taking place with the Community Paramedicine Program.

The DSB has implemented a pilot program with Health Worker from Canadian Mental Health Association working with clients in the DSB buildings. Since August 3, paramedics have been partnering with CMHA at weekly one hour open clinics

held in the common rooms in the social buildings located in Massey, Webbwood and Espanola.

The goals for the paramedics are: to identify patients who have fallen through healthcare gaps and connect them to the help they need, to identify undiagnosed illness such as high blood pressure and diabetes and connect them to primary care providers, and to identify patients who require medical attention who are on the verge of exacerbation of their illness (i.e. catch issues before they become an emergency).

To date, 149 people have attended, 24 on a consistent basis with at least 3 people in attendance not being residents of our buildings. Clinics are open to members of the community and in the near future this will be advertised.

For the most part, these patients are self-managing their own conditions but the paramedics have been able to visit several patients in their homes to conduct more detailed assessments including safety audits, which enables them to conduct a "Paramedics Assessing Elders at Risk for Independence Loss (PERIL)" assessment and make connections to further home care if indicated.

An unexpected outcome from the clinics that approximately 34% of attendees are those that would be considered "house bound" or "shut-ins", those lacking support systems have begun to attend.

Our plans are to expand this program to include Gore Bay and Manitowaning starting the week of September 26 and staff are currently working with the Wikwemikong Health Department to duplicate the program there.

Staff have also begun dialogue with Dr. Gina Agarwal with the CP@Clinic and CP@Home programs which is designed and researched through McMaster University.

Staff are moving forward to bring both programs here as they are "programs in a box" which will bring evidence based practices and structure to our made in the north solutions to Community Paramedicine.

8.9 AMO Conference

Les Gamble, Board Chair, gave the Board an update on the delegation meetings at the AMO Conference.

Minister of Education Mitzie Hunter

The Minister seemed open and agreeable to the idea that the current low income threshold of \$20,000 should be looked at. She agreed with our points however she did not commit to specifically change it.

With regards to the Full Day Kindergarten Transition and Transformation funding, the Minister did state that the Ministry will not reduce funding from the current allocation funding.

On the Ontario Early Years Child and Family Centres responsibility and funding side, there was agreement with the concerns raised however the Minister did not make any commitments.

Minister of Housing Chris Ballard

The Minister fully acknowledged and agreed that the Cost Index Funding is different in Northern Ontario. He understood the higher costs of maintaining and operating buildings and that they need to consider the short building season when it comes to Northern Ontario.

The Ministry will continue to make it easier for Service Managers to utilize and pool multi-year funding.

It was generally agreed that homelessness is captured and quantified differently in the Northern Ontario. Specifically, that NOSDA members need help to capture and count homelessness; which includes having a definition of homeless that is also culturally appropriate.

Minister of Health Dr. Eric Hoskins

The Minister does not want the Non-Urgent Patient Transfer issue to continue for another 10 years. The Minister stated that he is committed to solving this within the next couple of years. He is looking at the NE-LHIN Pilot and possibly use it across the North. The concern was raised that this issue spans across two different Local Health Integration Networks (LHIN) who are taking actions and looking at this issue very differently. The Minister stated that he is willing to ensure and encourage the LHINs to move forward on this.

He understands that there are areas that don't have the economies of scale to have separate/private operators to handle the transfers and that the EMS providers are, very often the only resource.

The LHIN sub-boundaries issue was raised and the Minister indicated this was a LHIN responsibility and that he expected the LHIN's to consulting DSSAB's and NOSDA.

9.0 Other Business**Paramedic Ride**

Jennifer Hamilton, DSB Paramedic took part in the 2016 Paramedic Ride which saw participants ride from Toronto to Ottawa over 4 days. The ride is to raise money for Canadian Paramedic Memorial foundation to commemorate the Paramedics who have lost their lives during the course of their jobs and awareness of PTSD. Jennifer was the top fund raiser for the event, personally raising \$1,025.

A [press release](#) was sent out September 26, 2016 to acknowledge the Annual Event and Jennifer's participation.

10.0 Next Meeting – October 27, 2016**11.0 Adjournment****Resolution 16-71**

Moved by: Al MacNevin

Seconded by: Ron Piche

BE IT RESOLVED THAT the Board now adjourn at 12:00 p.m. until the next regular meeting to be held, in the DSB's Espanola Mead Boulevard Board Room on October 27, 2016.

Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)