



MINUTES
of the May 26, 2011
MANITOULIN-SUDBURY DSB BOARD MEETING
held in Espanola's 210 Mead Blvd. DSB Boardroom

Present: Lou Addison, André Byham, Sonja Flynn, Les Gamble, Dennis Golden, Bruce Killah, Mike Lehoux, David Leonard, Shawnda Martin-Cross, Jack McMillan, Morgan Pitfield, Bud Rohn, Derek Stephens

Regrets : Louise Ross

Staff: Fern Dominelli, Suzanne Bouchard, Michael MacIsaac, Donna Moroso, Amy Sonnenburg

Media: Craig Gilbert, Mid-North Monitor

1.0 CALL TO ORDER

Chair, Les Gamble, called the meeting to order 10:00 a.m.

2.0 ADOPTION OF AGENDA

Resolution No. 11-41

Moved by: A. Byham **Seconded by:** S. Martin-Cross

BE IT RESOLVED THAT the agenda be adopted as presented. **Carried**

3.0 DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 CLOSED SESSION

Resolution No. 11-42

Moved by: B. Killah **Seconded by:** D. Leonard

BE IT RESOLVED THAT the Board move into closed session at 10:05 a.m. **Carried**

Resolution No. 11-43

Moved by: M. Pitfield **Seconded by:** M. Lehoux

BE IT RESOLVED THAT the Board adjourn this closed session at 10:25 a.m. **Carried**

5.0 CLOSED SESSION REPORT

During its Closed Session, the Board discussed Property and Human Resources Issues.

6.0 MINUTES

6.1 [Adoption of Previous Board Minutes](#)

Resolution No. 11-44

Moved by: D. Golden Seconded by: A. Byham

BE IT RESOLVED THAT the Minutes of the April 28, 2011 Board meeting be approved. Carried

7.0 COMMITTEE REPORTS

7.1 Program Planning Committee

Newly elected Chair, Lou Addison, reported that the Program Planning Committee met on May 25th when they:

- Reviewed the terms of reference for the Committee
- Reviewed the MOHLTC EMS Service Review Report
- Discussed EMS staffing levels and directed staff to come back to the Committee in June with possible staffing options.

7.1.1. [Non-Urgent Patient Transfer - Issue Report](#)

Mike MacIsaac outlined the main issues contained in the Report.

Resolution No. 11-45

Moved by: B. Killah Seconded by: L. Addison

WHEREAS historically, non-urgent patient transfers have been completed by Ambulance Services; and

WHEREAS the Ministry of Health & Long Term Care (MOHLTC) Emergency Medical Services Branch stated at the NOSDA Annual General Meeting that this issue of non-urgent patient transfers is not the responsibility of the MOHLTC but rather the responsibility of the Local Health Integration Network's (LHIN's) and Ministry of Transportation (MTO); and

WHEREAS the Manitoulin-Sudbury Emergency Medical Services are providing a service beyond their core legislated mandate, being funded 50% by the municipalities, which comes at the expense of true medical emergencies, and through no fault of their own, are doing so in an ineffective, inefficient manner;

THEREFORE BE IT RESOLVED THAT the Manitoulin-Sudbury DSB approve the [Non-Urgent Patient Transfer Issue Report](#) prepared by staff; and FURTHER BE IT RESOLVED THAT staff be directed to implement the recommendations contained in the report which state:

1. **Consult with stakeholders.** Visit each hospital leader and engage the North East LHIN on this matter. Bring forth EMS concerns and possible solutions. Consult with other EMS in the area. Find commonality on the issue and bring forth that perspective on a joint effort.
2. **Redevelop our Deployment Plan.** Adjust the Deployment Plan to place some pressure on the decision makers. Allowing fewer vehicles to provide non-urgent transportation will make it harder for the hospitals to rely on our services. Place guidelines within the plan that dictate the process for delaying a non-urgent transfer and provide same to Hospital Administrators. With this in mind we will need to develop a tool for our front line staff to utilize when the inevitable "up-coding" of patients occurs. This will need to involve EMS Management as there could be some resistance from the hospitals and we should look to engage the North East Ontario Pre-hospital Care Program (NEOPCP) in evaluating cases of "up-coding". Allowing the NEOPCP Medical Director to review potential "up-coding" of transfers will validate or dismiss the perception on what is actually occurring.
3. **Present a business case to the MOHLTC.** In the North, the most realistic option to this matter may be a two tiered EMS system that encompasses both emergency and non-urgent transportation; the latter being 100% funded from the Province. To this end we should bring forth the solution to the MOHLTC EHS Branch Field Office. Preparing a detailed business case on this matter will show that this organization is forward thinking and willing to bring forth real solutions to real problems.
4. **Monitor the situation.** Evaluate as we progress through the recommendations and see the results of the Ombudsman Report and the provincial election. Also look at how others are progressing through this issue.

FURTHER BE IT RESOLVED THAT this resolution be forwarded to AMO, NOSDA, FONOM, NOMA, AMEMSO, NE LHIN, MOHLTC, MTO and CMSM/DSSAB's. **Carried**

It was subsequently decided to write to the CEOs of the Northeast LHIN, the Chapleau General Hospital, the Espanola General Hospital and the Manitoulin Health Centre, requesting a joint meeting to discuss possible solutions to the Non-Urgent Patient Transfers issue.

Resolution No. 11-46

Moved by: L. Addison **Seconded by:** B. Killah

BE IT RESOLVED THAT the Program Planning Committee Report be accepted.

Carried

8.0 NEW BUSINESS

8.1 [CAO 1st Quarter 2011 Activity Report](#)

Fern outlined some key elements in his 1st Quarter Activity Report:

- The DSB [2011 First Quarter Financial Report](#) projects a year-end surplus of \$216,388.
- The building of the new Little Current EMS Station is complete and fully operational. A Grand Opening is planned for June 23, 2011.
- Construction of the Foleyet Ambulance Station is expected to begin in May and end this fall.
- The Ontario Works Caseload remains at an average of 483 this quarter compared to 482 during the last quarter of 2010. If the caseload continues to remain the same based on current trends, we are looking at a budget surplus in 2011.
- A Summary of the Affordable Housing Program [Summary of Northern Home Repair 2007-2010](#)

Resolution No. 11-47

Moved by: A. Byham Seconded by: M. Pitfield

BE IT RESOLVED THAT the CAO 1st Quarter Activity and Finance Reports be accepted. Carried

8.2 [MOHLTC EMS Ambulance Service Review - Final Report](#)

Mike MacIsaac gave a [Summary](#) of the Service Review, stating that it was a very favourable review and that all involved performed up to a standard that is second to none.

Board members expressed their appreciation for a job well done and suggested that a letter be sent to all EMS personnel expressing their thanks for their performance.

Resolution No. 11-48

Moved by: B. Rohn Seconded by: J. McMillan

BE IT RESOLVED THAT the Ministry of Health & Long-Term Care (MOHLTC) EMS Ambulance Service Review Report be accepted. Carried

8.3 [Supportive Housing - Issue Report](#)

Fern informed Board members that the Local Health Integration Networks (LHINs) have approached Service Managers and Housing Providers inquiring about their capacity and capability in assisting with alleviating the pressures they are facing with respect to long-term care beds. The Issue Report outlines the issues and challenges this would present to the DSB.

Resolution No. 11-49

Moved by: S. Martin-Cross Seconded by: M. Lehoux

BE IT RESOLVED THAT the Social Housing Supportive Housing Issue Report be accepted as presented. Carried

8.4 Revised Policy [B.2.09 Board Members Code of Conduct](#)

Fern explained that this item was brought up during the Ministry of Municipal Affairs and Housing presentation at the April Board Meeting and was prepared to give Board members clear direction when it comes to Conflicts of Interest.

Resolution No. 11-50

Moved by: B. Killah Seconded by: D. Leonard

BE IT RESOLVED THAT the Manitoulin-Sudbury District Services Board approves the revised Board Member policy [Code of Conduct B.2.09](#) contained within the General Administration Manual effective June 1st, 2011. Carried

8.5 FONOM Conference Update

Les Gamble gave an update on the FONOM Conference held May 11 - 13 in Timmins. Specifically:

- The reluctance of some School Boards getting involved in Childcare
- The need for getting all Northern associations working together to have one voice for Northern Ontario.

9.0 OTHER BUSINESS**9.1 Markstay-Warren Grand Opening Multi-Use Facility - June 17, 2011 at 3:00 p.m.**

Sonja Flynn outlined all of the activities that will be happening during the weekend of June 17th and hoped that Board members would attend.

10.0 ADJOURNMENT**Resolution No. 11-51**

Moved by: D. Golden Seconded by: A. Byham

THAT we do now adjourn at 11:30 a.m. until the next regular meeting to be held in the Lion's Den, Little Current on June 23, 2011 at 10:00 a.m. Carried

Chair

CAO (Secretary-Treasurer
of the Corporation)