



MANITOULIN-SUDBURY DISTRICT
SOCIAL SERVICES ADMINISTRATION BOARD

CONSEIL D'ADMINISTRATION DES SERVICES
SOCIAUX DU DISTRICT DE MANITOULIN-SUDBURY

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MINUTES
of the
BOARD MEETING
held in the DSSAB's Espanola Office Boardroom
on **February 22, 2001**

1.0 CALL TO ORDER

1.1 The Chair, Frank Gillis, called the meeting to order at 10:05 a.m.

Present: Jack Barr, Pat Best, Gary Brown, Raymond Chénier, Ken Ferguson, Earle Freeborn, Les Gamble, Frank Gillis, René Lahaie, Lucie Lemieux, Willy Léveillé, Tim McDonald, Dale Van Every, Janet Whissell.

Staff: Gary Champagne, CAO
Paulette Poulin, E.A. (Recording Secretary)
Dan Hammond, EMS Manager

2.0 ADOPTION OF AGENDA

Resolution No. 01-144 Moved by: Ken Ferguson Seconded by: Tim McDonald
That the agenda be approved subject to the following amendments:

- That the Land Ambulance Property question be discussed in-camera.

Carried

3.0 DISCLOSURE OF INTEREST

None declared.

5.0 5.0 ADOPTION OF PREVIOUS MINUTES

Resolution No. 01-145 Moved by: Willy Léveillé Seconded by: Lucie Lemieux
That the minutes of the January 25, 2001 meeting be approved as presented.

Carried

6.0 BUSINESS ARISING FROM THE MINUTES

6.1 Peacetime Emergency Plan

The CAO informed the Board that information from other CMSMs is forthcoming and that a report to the Board is forthcoming.

7.0 CORRESPONDENCE (Doc.#010222/002 & 003)

7.1 MEMBER MUNICIPALITY CORRESPONDENCE

7.1.1 Township of Cockburn Island – Nov. 30/00 – Apportionment of DSSAB costs
Deferred for discussion under CRF Pressures/Assurances agenda item.

8.0 REPORTS/RESOLUTIONS

8.1 Human Resources Report (Doc.#010222-008)

Resolution No. 01-146 Moved by: Raymond Chénier Seconded by: Jack Barr
That the circulated Board Travel By-Law receive first and second reading.

Carried

Resolution No. 01-147 Moved by: Raymond Chénier Seconded by: Pat Best
That the Board Honoraria By-Law receives first and second reading.

Carried

Raymond Chénier clarified that when a Committee is no longer required it is the Board's responsibility to formally dissolve the Committee.

Resolution No. 01-148 Moved by: Raymond Chénier Seconded by: Janet Whissell
That the Board approve the following new hires and reclassifications:

- Ontario Works Supervisor \$39,900 to \$45,000
- Community Services Manager \$39,900 to \$45,000
- Assistant to Financial Services Manager \$30,000 to \$35,000
- Financial Assistant \$27,000 to \$32,000

Carried

Resolution No. 01-149 Moved by: Raymond Chénier Seconded by: Dale Van Every
That the Board approve a 3% salary increase, not to exceed the maximum payable per the applicable Salary Grid, to all non-bargaining unit staff who had an employment anniversary during the 2000 calendar year.

Carried

Resolution No. 01-150 Moved by: Raymond Chénier Seconded by: Tim McDonald
That the Salary range for all non-bargaining unit staff contain four incremental steps.

Carried

9.0 IN CAMERA ITEMS

Resolution No. 01-151 Moved by: Earle Freeborn Seconded by: Ken Ferguson
That the Board move in-camera. **Carried**

Resolution No. 01-152 Moved by: Tim McDonald Seconded by: Janet Whissell
That the Board move out of camera and report. **Carried**

Out of Camera Report

9.1 Gore Bay Land Ambulance Station Lease

Resolution No. 01-153 Moved by: Jack Barr Seconded by: Tim McDonald
That the Board inform the Town of Gore Bay that the DSSAB is not prepared to accept the Town's proposed lease offer of \$9.00 per square foot and that it be indicated that the DSSAB is prepared to enter into the same \$1.00 per year agreement previously in force between the Town and the Province it being understood that the DSSAB would also assume 100% responsibility for all associated building maintenance costs.

Carried

9.2 Year 2001 DSSAB Budget (excluding Land Ambulance Services) Doc#010222-006& 007

It was explained that the Budget Committee and the H.R. Committee had separately met and then collectively met re: the new hires and reclassifications and the implications on the budget's bottom line.

Resolution No. 01-154 Moved by: Ray Chénier Seconded by: Willy Léveillé
That the Year 2001 Budget be approved as submitted with the understanding that Administration is directed to investigate further cost cutting measures.

Carried

10.0 CAO'S REPORT

10.1 Monthly Ontario Works Stats. Report (Doc.#010222-001B)

10.2 Community Placements Stats. Report (Doc.#010222-001C)

10.3 Year 2000 Audited Financial Statements

It had been hoped our Auditors would be presenting these today. The Report is not yet completed. The Report and the Auditors presentation will be placed on next Board meeting agenda.

10.4 Finance

Resolution No. 01-155 Moved by: Earle Freeborn Seconded by: Tim McDonald
That the Board approve that the DSSAB's Year 2000 Operating Surplus be added to the DSSAB's Working Reserves.

Carried

11.0 UPCOMING CONFERENCES/EVENTS (Doc.#010222-004)

11.1 NOSDA Mtg.

The Chair indicated that the NOSDA meeting would be in Sault Ste Marie on April 2, 3 & 4, 2001. The Chair indicated his plans to attend along with the CAO. He invited other possibly interested members to indicate such to the CAO's office that arrangements can be made.

12.0 NEW BUSINESS

12.1 CRF Pressures/Assurances (Doc. #010222-002)

The two letters from Cockburn Island (ref. cited documents) were discussed in the context of a larger discussion on CRF Pressures/Assurances.

Resolution No. 01-156 Moved by: Ken Ferguson Seconded by: Willy Léveillé
That the Manitoulin-Sudbury DSSAB be on record as noting that it concurs with the Township of Cockburn Island that the Province must reassure municipalities that there is no plan to reduce the availability of CRF grants to offset municipal cost increases that are attributable to the cost of services divested to the DSSAB or to changes in the apportionment of those costs; and
That the DSSAB inform AMO, FONOM and the Ministers of the Ministries whose programs we administer of this concern and needed reassurance.

Carried

The Chair advised the members that this item would be placed on the FONOM agenda.

12.2 Social Housing

R. Chénier indicated that the DSSAB should resolve the DSSAB's present Collective Agreement negotiations before it acts on assuming the personnel of the Housing Corporation who are also in the process of their own CUPE certification.

Agreeing with Mr. Chénier's comments on the need to move cautiously on this front, the CAO pointed out that this is one of the items that the DSSAB's JLTP Team is in the process of addressing in a proposed workplan that it is required to bring to the Board for its consideration and approval as part of the MMAH required Joint Local Transfer Plan (JLTP), that it, like all other CMSMs, is in the process of preparing re: the organizational model that CMSM/DSSABs intend to implement pertaining to their roles as "Service Managers" of the Social Housing portfolio.

12.3 Board Meeting Minutes Turnaround

The CAO indicated that Administration would attempt to have the minutes drafted, approved by the Chair and distributed within ten working days of the meeting itself. Appreciating that there would be times when this timeline would not be met; members agreed that it was an acceptable guideline to strive for.

13.0 NEXT MEETING

The Board discussed an April 5th meeting. (CAO's Note – Subsequent canvass of members has led to decision to hold the next meeting on **Thursday, April 19th** at 10:00 a.m. in the Espanola DSSAB Offices Boardroom).

14.0 ADJOURNMENT

Resolution No. 01-157 Moved by: Dale Van Every Seconded by: Ray Chénier
That we do now adjourn at 12:35 p.m.

Carried

Frank Gillis, Chair