



MANITOULIN-SUDBURY DISTRICT  
SOCIAL SERVICES ADMINISTRATION BOARD

CONSEIL D'ADMINISTRATION DES SERVICES  
SOCIAUX DU DISTRICT DE MANITOULIN-SUDBURY

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**MINUTES**  
of the  
**BOARD MEETING**  
held at the Espanola DSSAB offices  
on  
**May 25, 2000**

**1.0 CALL TO ORDER**

1.1 The Chair, Mr. Frank Gillis, called the meeting to order at 10:00 a.m.

**New Board Member:**

Mr. Gillis welcomed Janet Whissell to the Board. Jeanette holds an elected office in Baldwin Township. She fills the vacancy left by Mr. Ray Harding.

**Present:** Perry Anglin, Jack Barr, Pat Best, Raymond Chénier, Frank Gillis (Chair), Dave Ham, Ray Harding, Lucille Joyce, Willy Léveillé, Laurier Low, Claude Mayer, Dale VanEvery, Janet Whissell.

**Staff:** Gary Champagne, CAO  
Paulette Poulin, E.A. (Recording Secretary)

**Absent:** Les Gamble

**2.0 REVIEW AND ADOPTION OF AGENDA**

**Resolution No. 00-033** Moved by: Claude Mayer Seconded by: Ray Chénier

That the agenda be approved subject to the following amendments:

- o that the Property item be discussed as an In-Camera matter under item 9.0 New Business; and
- o that the OMSSA Conference be included as an item under New Business; and
- o that L'Association française des Municipalités de l'Ontario be included as an item under New Business.

.....Carried

### **3.0 DISCLOSURE OF INTEREST**

None declared.

### **4.0 ADOPTION OF PREVIOUS MINUTES**

**Resolution No. 00-034** Moved by: Dale VanEvery Seconded by: Laurier Low  
That the minutes of the April 27, 2000 be approved as presented.

..... Carried

### **5.0 PRESENTATIONS**

None

### **6.0 CORRESPONDENCE/RESOLUTIONS (Doc. # 000525/001 & /002)**

The two cited documents were added to the correspondence already distributed.

### **7.0 REPORTS**

#### **7.1 Board Computer Services Committee (Doc# 000525-003)**

The Committee met on May 9, 2000. Claude Mayer, Committee Chair spoke to the Committee's findings and recommendations.

**Resolution No. 00-035** Moved by: Claude Mayer Seconded by: Earle Freeborn  
That the Board adopt the Computer Services Committee recommendation that :

- an allocation of \$40,000 be dedicated to the set up and first year lease cost of equipping each Board member with the computer services outlined in Doc.#000525-003, and
- that the Board further allocate the sum of \$30,000 per annum for the associated annualized operating costs in each of the years commencing with the year 2001.

..... Carried

Recorded Vote. The results of the requested recorded vote read as follows.

YEAS: Jack Barr, Ray Chénier, Earle Freeborn, Dave Ham, Lucille Joyce, Willy Léveillé, Laurier Low, Claude Mayer, Janet Whissell and Frank Gillis

NAYS: Perry Anglin ABSTENTIONS: Pat Best; Dale VanEvery

It was further agreed to direct Administration to prepare an agreement for the signature of each member relative to the terms governing the use and availability of these computer services and equipment during a member's term of office.

#### **7.2 Land Ambulance Services Report (Doc#000525-004)**

**RFP** - Perry Anglin noted that the RFP was issued and work was proceeding on schedule.

**Call Volume Data Concerns** - Ray Chénier indicated his concerns re: the accuracy of the call volume data figures recorded in the Ministry of Health data provided for each service area. The numbers are not necessarily consistent with those provided by area operators.

The CAO noted that our Consultants also indicated inconsistencies and errors in the data provided for our service planning purposes. The causes have yet to be identified.

**Proposal Evaluation Process** - Perry Anglin spoke of the timetable to be respected with regards to the evaluation process. Noting that the Land Ambulance Committee had fulfilled its mandate and that a number of the Committee members had declared potential conflicts, he suggested that a Proposal Evaluation Committee be struck.

It was indicated the work would require at least 2 or 3 extensive meetings and that the Committee would benefit from the input of an out of area land ambulance provider who was also managing its service management responsibilities via a contractual purchase of service arrangement.

**Resolution No. 00-036** Moved by: Dale VanEvery Seconded by: Dave Ham  
That the Board approve the creation of an RFP Evaluation Committee consisting of Perry Anglin, Earle Freeborn, Willy Léveillé, Janet Whissell and the CAO as well as the technical consulting support services of both André Clément and Marvin Rubinstein.

..... Carried

**Resolution No. 00-037** Moved by: Perry Anglin Seconded by: Ray Chénier  
That the RFP Evaluation Committee invite an outside advisor from the Niagara Region to participate in at least the first Committee meeting, and, if unable, to extend the same invitation to an outside advisor from the Muskoka District.

..... Carried

It was agreed that the Chair will write to AMO to register the DSSAB's:

- concerns regarding the lack of provincial assistance with the transition costs associated with the planning involved in the DSSAB's takeover of these downloaded land ambulance service management responsibilities;
- concerns regarding the 50-50 cost sharing of all actual Land Ambulance administration costs post-January 1, 2001 ; and
- request that AMO and the DSSABs meet regarding these matters.

A copy of this correspondence is to be sent to all Northern DSSABs.

### **7.3 Child Care Report**

**7.3.1 Policies & Procedures** - The Child Care Committee met on May 17, 2000. Pat Best, Committee Chair, noted it was the third of three Committee meetings on the development of the DSSAB's Child Care Policies & Procedures. Pat went on to provide the Board with an overview of the Child Care Policies and Procedures Manual that the Committee was recommending to the Board for its approval.

**Resolution No. 00-038** Moved by: Pat Best Seconded by: Willy Léveillé  
That the DSSAB endorse the Child Care Committee recommendation that it approve the Policies and Procedures presented as the Manitoulin-Sudbury DSSAB's Child Care Policies and Procedures Manual.

..... Carried

### **7.3.2 Three Year Local Child Care Plan**

**Resolution No. 00-039** Moved by: Pat Best Seconded by: Ray Chénier  
That the Board endorse the Child Care Committee's recommendation that it retain the contractual services of Richard Rivard to develop the draft of the DSSAB's Three Year Local Child Care Plan per the terms of the agreement not to exceed the sum of \$12,000.

..... Carried

### **7.4 Human Resources**

Ray Chénier indicated that the Gatién Law Firm is working on the draft of the initial Management proposal in regards to the Collective Agreement to be submitted to CUPE.

### **7.5 Social Housing**

Board members Chénier, Ham, Joyce, and Léveillé along with the CAO, met with Ministry officials and with Robert Sutherland, Housing Authority Manager on May 18, 2000. It was by all accounts a positive and informative meeting.

As much as the Board members present felt we should be proactive on this dossier and begin to plan the details of the eventual transition of Social Housing responsibilities to the DSSAB, Ministry officials strongly suggest the DSSAB move slowly on the dossier since a lot of what can be planned for depends on the pending legislative changes to be made by Cabinet on this dossier.

The need to establish and confirm the members of a Housing Committee was discussed.

**Resolution No. 00-040** Moved by: Dale VanEvery Seconded by: Ray Chénier  
That the following Board members be appointed to the Social Housing Committee; Jack Barr, Earle Freeborn, Lucille Joyce, Willy Léveillé, Claude Mayer and Dave Ham.

..... Carried

## **8.0 CHIEF ADMINISTRATIVE OFFICER'S REPORT (Doc.#000525-003)**

The CAO answered questions relative to the above-cited document's content.

### **8.1 NCB Year 2000 Allocation**

**Resolution No. 00-041** Moved by: Ray Chénier Seconded by: Willy Léveillé  
That the Board accepts the recommendations cited in the CAO's Report as pertains the expenditure of the NCB Reinvestment Strategy dollars available to the DSSAB for the Year 2000.

..... Carried

There was Board consensus with Mr. Chénier's further comment that this approval included the Board's concurrence that it be left to the CAO's discretion to determine the actual dollars attributed to each of the initiatives identified in his Report provided that the overall sums allocated did not exceed the Year 2000 NCB allocation available.

## **8.2 Homelessness Initiatives Year 200 Funding & Funding Criteria**

The Board appreciates that Homelessness is an issue and that funding is available to the DSSAB to deal with the matter in our communities.

The Board is however of the opinion that the scope and nature of the Homelessness situation manifests itself differently in our primarily small rural northern communities than it does in larger urban cities where the problem requires different solutions and approaches.

The Board is concerned that it is being requested to busy itself with the expenditure of its allocation on big city solutions without being given the opportunity or the permission to allocate some of those sums to the development of an area appropriate strategy and plan as to how best to effectively and efficiently spend those dollars available to effectively deal with Homelessness as it manifests itself in our communities.

There was Board consensus with Mr. Léveillé's recommendations that:

- these concerns be shared with MCSS in a formal letter which also speaks to the need to widen the criteria of what these dollars can appropriately be spent on.
- that the Homelessness question and the expenditure of these funds could be addressed by the Housing Committee.

## **8.3 Year 2000 Elections**

- That Joachim be invited to the next Board meeting.

## **9.0 NEW BUSINESS**

### **9.1 Summer Meetings**

There will be no Board meeting in the month of July. The Board's June meeting will be followed by an August 3, 2000 Board meeting.

### **9.2 OMSSA Conference in Hamilton**

Interested members to inform Paulette Poulin.

### **9.3 L'Association française des municipalités de l'Ontario**

**Resolution No. 00-042** Moved by: Ray Chénier Seconded by: Laurier Low  
That the Manitoulin-Sudbury DSSAB acknowledge the Association française des municipalités de l'Ontario (AFMO) invitation join the Association as an Associate Member at an annual cost of \$150.00.

..... Carried

## 9.4 Property

### **In-Camera Resolution - Resolution No. 00-043**

Moved by: Dave Ham                      Seconded by: Earle Freeborn

That the Board move in-camera to discuss the Manitoulin Island Property matter.

..... Carried

### **9.4.2 Out-of-Camera Resolution - Resolution No. 00-044**

**9.4.3** Moved by: Jack Barr                      Seconded by: Laurier Low

That the Board move out of camera and report.

..... Carried

### **Report -**

Willy Léveillé, Committee Chair, noted that during the In Camera session, he provided Board members with the Property Committee's findings and recommendations regarding its Manitoulin Island office installations and that the ensuing discussions led to three resolutions.

**Resolution No. 00-045**                      Moved by: Ray Chénier                      Seconded by: Jack Barr

That the Board approves the Property Committee's recommendation that the DSSAB move from two to one DSSAB office site on Manitoulin Island.

..... Carried

**Resolution No. 00-046**                      Moved by: Ray Chénier                      Seconded by: Jack Barr

That the Board approves the Property Committee's recommendation that the Board extend its present Little Current lease on a renewed six-month period with the possibility of a further six-month renewal until a suitable alternate site is identified.

..... Carried

**Resolution No. 00-047**                      Moved by: Ray Chénier                      Seconded by: Claude Mayer

That the Board consult the Manitoulin Municipality Association as to its recommendation of a suitable Manitoulin Island location for the one DSSAB office on the Island.

..... Carried

## 9.5 Management Ranks

Frank Gillis indicated to the Board that his close workings with Senior Management on the many dossiers they are involved with has led him to the conclusion that people have a lot on their plates.

G. Champagne echoed the President's remarks, noting that he will be addressing the matter of Management's organizational ranks as an item at the next Board meeting.

**10.0 NEXT MEETING - Thursday, June 22, 2000 at 10:00 a.m. Espanola Board office.**

**11.0 ADJOURNMENT**

**Resolution #00-048** Moved by: Earle Freeborn  
That we do now adjourn at 2:25 p.m.

Seconded by: Laurier Low

..... Carried

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Frank Gillis, Chair