



2016 Second Quarter Activity Report Sept. 22, 2016

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2016 Second Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal share surplus of \$552,401. This surplus includes an Ontario Works Allowances forecasted to be under budget by \$10,799. Children's Services forecasted to be over budget by \$27,930. Social Housing is forecasted to be under budget by \$143,472. Emergency Medical Services is under budget by \$444,275. Interest revenue on non-reserve accounts is forecasted to be \$18,215 under budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

Ambulance Service Review

In accordance with the Ambulance Act, each operator of an ambulance service in Ontario must be licensed to operate said service. The Ambulance Service Review process is one based on a quality peer evaluation that allows the MOHLTC to reissue three year licenses to operate ambulance services.

On June 14 & 15 the MOHLTC review team visited our operations to complete a comprehensive review. In our office their team of 7 reviewed our management files, Human Resources files. Policies & Procedures, operational documents, patient care charting, and ambulance maintenance records. In the field they had a team of paramedics from different services throughout the province reviewing operations at 8 of our Paramedic Services Stations.

They reviewed the contents of the ambulance, paramedic activity, and station requirements. An exit interview was held on the last day to give a general overview of the results of what was evaluated. At that time the Review Team did not reveal any major deficiency that would require fixing prior to the final draft report and in fact were

extremely positive regarding the operations of our service. Very minor areas for improvement were noted with immediate action taking place to ensure best practices. The DSB expects a draft report within 60 days and the details will be provided to the Board and contained within the next quarterly report.

OAPC Human Resources Conference

In May DSB staff attended the annual OAPC Spring Education/HR conference. Understanding the importance of Bill 163, the Supporting Ontario's First Responders Act, the conference began with a keynote address from Minister of Labour Kevin Flynn. Following that address the rest of the first day focused entirely on the effects of Post Traumatic Stress Disorder on First Responders, especially Paramedics. The first half of the second day was dedicated to Ontario Emergency Services labour law firm Hicks-Morley. Highlights include recent Collective Bargaining issues and agreements, and other issues/legislation involving the Paramedic community.

Paramedic Mandatory Training

Manitoulin-Sudbury DSB has a legislative requirement to evaluate and ensure the competencies of all of our Paramedic staff on at minimum an annual basis. Currently, the methods utilized are regular online educational modules, a monthly training bulletin called the Paramedic Advance and an annual face-to-face training session.

All staff attended two days of training out of 12 possible dates at the Anishinabe Spiritual Centre in Espanola. This offered a single centralized training solution while full time staff were on shift providing a decrease in overtime for training.

This year we welcomed guest speakers from the Ontario Federation of Indigenous Friendship Centres to deliver Cultural Competency training seminars. We also invited Stryker Stretcher representatives to provide training on Paramedic Service's new stretcher systems, and representatives from Telehomecare to provide training for all paramedics on remote patient monitoring systems, a part of our Community Paramedicine Community Care Access Centres / Paramedic Services collaborative. During the Symposium staff provided practical sessions on Incident Management, Stress and Resilience, and patient care skills at multiple workstations.

Hiring Process

Manitoulin Sudbury DSB completed the annual external Paramedic hiring process in the second quarter of 2016. The hiring competition resulted in the addition of seventeen new casual part time primary care paramedics to the ranks of the service. The streamlined hiring process introduced in 2015 was replicated this year and the success was as expected. The DSB reviewed more than 60 applications packages, 48 candidates were invited to the first phase of the process and 24 candidates moved on to the further phases of the process. These additional phases included practical

and interpersonal skills assessments. All assessment phases were completed in 2 days, with reference audits completed on days 3 and 4.

Successful candidates were offered conditional employment and completed their Base Hospital Certification, practical driver simulation certification and a more extensive orientation program. All candidates became operational in mid to late May.

The decision to hire seventeen external candidates has resulted in a successful reduction in overtime expenditures, while allowing for much needed time away from work for the full time paramedics.

Children's Services

Child Care

The child care operators on Manitoulin Island (Gore Bay Child Care Centre and Manitoulin Family Resources) partnered with the United Chiefs and Councils of Mnidoo Mnising (UCCMM) to host a conference on April 26, 2016. Dr. Jean Clinton and Dr. Michael Ungar were the key note speakers. The focus of the conference was relationships, resiliency, reflection and the early years. The conference was very well attended with over 160 participants from various child and family related sectors.

The College of Early Childhood Educators RECE Leadership Pilot partnership with the City of Greater Sudbury ended in May, the pilot was very successful and considerations are being made to continue to partnership in some capacity. The partnership provided numerous professional development opportunities for child care staff in the district, sessions were held in Little Current, Sudbury and Chapleau. Staff will continue to work with child care providers and staff with the City of Greater Sudbury to determine next steps to continue the partnership.

Tiered Licensing

Beginning in August 2016 a new [tiered licensing](#) process will be available to child care centres that have been licensed for three years or more. This approach will enable the ministry to focus resources on working with child care centres that need more support to achieve and maintain compliance and allow for more time during inspections for program discussions.

Best Start Network

The Aboriginal Advisory Committee hosted a cultural competency day on April 19, 2016 at the Manitoulin Hotel and Conference Centre. The session was very well attended and was considered to be the first step in working together as a community to ensure programs and services are culturally relevant across the district.

Ontario Early Years Child and Family Centres (OEYCFC)

In February the Minister of Education announced the Ministry of Education's (MEDU) [provincial plan](#) for moving forward with the integration and transformation of child and family programs. In June, MEDU met with CMSM's and DSSAB's to obtain feedback on the draft guidelines for OEYCFCs. It is expected that the guidelines will be publicly released in the fall of 2016.

Data Analysis Coordinator Funding

Further to the [provincial plan](#) for moving forward with the integration and transformation of child and family programs, MEDU provided clarity regarding the [Data Analysis Coordinator \(DAC\) Funding Transfer](#). Beginning in January 2017, the Ministry will increase total funding for DAC services to approximately \$4.2M to further support service system planning for CMSMs/DSSABs. A transitional funding approach will be in place for the 2017 calendar year to distribute DAC funding to CMSMs/DSSABs while the Ministry works with key partners to develop a long-term funding framework for OEYCFCs. Transitional allocations for 2017 have been determined based on child population data as well as a base minimum funding level for all CMSMs/DSSABs. The Manitoulin-Sudbury DSB will be receiving funding totaling \$73,153.

Community Hubs

The Government of Ontario announced in May that they have accepted all of the recommendations of the [Community Hubs in Ontario: Strategic Framework and Action Plan](#). A memo was released by the Ministry of Education (MEDU) in May outlining their [planned initiatives to support community hubs in schools](#). Highlights include amendments to Ontario Regulation 444/98 – Disposition of Surplus Real Property. This amendment will ensure additional consideration of community and provincial interests when disposition of surplus school property occurs. The amendments also recognize DSSAB's and ensures they are notified when schools in their area are declared surplus. A number of new capital funding programs were also introduced that will create opportunities for new and retrofitted child care spaces, family support programs and the renovation of surplus school space for community partners.

Ontario's Well Being Strategy

[Ontario's Well-Being Strategy](#) is a discussion document released in May, aimed at engaging education partners, parents and students on the well-being of children and students in Ontario's publicly funded education system. In the fall of 2016, Ontario will build on the release of the discussion document by launching an engagement process with its education partners to establish a common understanding of what promoting well-being means in schools. There is also a [parent fact sheet](#) that is being shared with families.

Ontario Works

Ontario Works Caseload

In the second quarter of 2016, the Ontario Works caseload average is 539. Which is equal to the caseload last year at this time.

Note of caution: This information is based on our new provincial database system data. As the Social Assistance Management System (SAMS) is not functioning to its fullest capabilities and the integrity of the data obtained is questionable

Ontario Works Service Plan Addendum

Staff received a memo from the Ministry of Community Social Services advising us that an Addendum was required to the [2015-16 Ontario Works Service Plan](#). The [2015-16 Ontario Works Service Plan Addendum](#) was approved by the Board in June 2016.

Employment Ontario

The DSB continues to deliver Employment Ontario programs successfully in the Chapleau North area. The Ministry of Advanced Education and Skills Development (MAESD) has added a program called Youth Job Connection Summer, the program is being delivered through the months of July and August 2016.

We received a sanction letter from the Ministry after conducting our first Pre-Employment Training for the Youth Job Connection - Year Round program in February 2016. We have submitted an action plan to the Ministry and we are confident an agreeable solution will be found.

Canada-Ontario Job Grant (COJG)

As of June 30, 2016, ten training agreements were approved. A total of ninety-one (91) staff received training through the COJG. On-going marketing and advertising continues to occur on an ongoing basis to ensure that the employers and employees are aware of the opportunities available.

Youth Job Connection

Youth Job Connection will continue to provide more intensive, targeted support for unemployed youth between ages 15 and 29 with multiple barriers to employment including poverty, homelessness, disability and mental health.

Youth Job Connection Summer, provides summer, part-time and after-school job opportunities to high school students aged 15 to 18 who face challenging life circumstances and may need support transitioning between school and work. Funding was provided for 11 students to complete a summer placement through Youth Job Connection Summer. With the program in high demand, the DSB has successfully lobbied

to receive funding for 22 students and all 22 students are placed with employers and doing well in their placements.

Social Housing

Long-term Affordable Housing Strategy

The Long-Term Affordable Housing Strategy was updated at the end of March which has resulted in some significant changes to the operations of the housing system. The changes are a reflection of Service Manager recommendations for a more streamlined and efficient system.

The strategy update supports the vision that every person has an affordable, suitable and adequate home to provide the foundation to secure employment, raise a family and build strong communities.

One of the significant changes effective July 1, 2016, allows for income mixing in Public Housing projects that were 100% Rent Geared-to-Income.

As a result of these changes the DSB changed several Social Housing policies to embrace the new Long-Term Affordable Housing Strategy and begin the transition of our housing portfolio in order to better suit the needs of our communities in order to create a more vibrant mixed-income community and ensure the viability of our assets.

The [Eligibility Rules Policy](#) was revised so applicants must meet eligibility requirements in order to have their screening application ranked on the Centralized Waiting List. Newly created local Priorities will see the modernization of the Housing System to include a healthy mix within communities of Rent-Geared-to-Income; Affordable Housing and Market Units to ensure that the needs of the community are met and that financial viability are attained to support ongoing need for sustainable affordable housing.

The changes to the [Centralized Waiting List and Tenant Selection](#) policy moves away from a chronological waiting list to households applying for housing will be provided a score based on a matrix ranking system that will place the households in order of priority not date of application. The DSB has established the following priorities, in the following order when ranking applicants on the Social Housing waiting list, Victims of Family Violence, Homeless and Seniors.

In addition, the DSB is expanding the [Direct Shelter Subsidy Program](#) to low income families. This program will give priority to applicants living in areas of our DSB where no publicly funded housing is available.

Housing & Homelessness Plan – Annual Progress Report

The [Annual Progress Report](#) on the DSB's 10-year Housing and Homelessness Plan was approved by the Board in the second quarter. The annual review concentrates on

progress and outcomes, and may include any additional initiatives that the DSB may have undertaken during the year to enhance the current plan. In the year 2 report, the DSB was very successful in obtaining benchmarks in many of the 14 priorities listed in our plan.

Ontario Electricity Support Program

To date, the DSB has logged 217 applications throughout the district. Part of our approval for the Healthy Communities Fund when requested for Hydro Arrears, is to ensure that the applicant has made application for OESP to help reduce their hydro costs.

DSB Waiting list

As of June 30th, the waiting list increased by 46 during the quarter.

- 1 Bedroom - 428 increase of 22 since March 31, 2016
- 2 Bedroom - 63 increase of 14 since March 31, 2016
- 3 Bedroom - 30 increase of 6 since March 31, 2016
- 4 Bedroom - 22 increase of 4 since March 31, 2016

Arrears

Rental arrears remained static at 2.67% of rental revenue for the quarter. An integrated approach is used for rent collection in keeping with the eviction prevention process.

Smoke Free Housing

As of the end of the second quarter, 83/288 of the portfolio's units are designated as Smoke-free. This represents 28.8% of the full portfolio.

Community Gardening Events

The Espanola event held at the Red McCarthy Memorial Pavilion on June 4 and hosted 216 participants, the largest turnout yet in its 5-year history. The event continues to grow annually with additional partners showing interest in the event.

The Chapleau Event took place on site at the Housing Complex this year on June 16. This event is a partnership with the Sudbury North Best Start Hub, and was also a huge success. 94 participants were engaged with the Hub, Paramedics and Firemen and staff. One local business owner was very generous with donations for the event include a children's bike which was won by a local housing resident.

Infrastructure & Asset Management (IAM)

Ontario Renovates

There have been a total of 7 projects approved for Year 3 Ontario Renovates funding with a total estimated cost of \$104,042. This amounts to 35% of the Ontario Renovates budget for Year 3. There were three additional emergency files that were provided funding through the Revolving Loan Fund (RLF) to avoid homelessness. The total cost for the three emergency files was \$35,749. The demographics of those assisted were seniors, working poor, and disabled. The distribution of the IAH and RLF projects are as follows: 4-Manitoulin, 5-Lacloche, and 1-Sudbury East.

Asset Management

Murle Johnson was hired as the new Maintenance Coordinator and has been successful thus far in all aspects of the position.

During the last quarter there have been sixteen (16) completed unit turnovers.

The roofing tender reviews for 70 Barber Espanola and 29 Nixon Mindemoya were completed by the tender committee and pricing came in within budget. The roofing will commence in the third quarter. The Warren roof tender was advertised with work intended to be completed in the third quarter.

The energy audit and feasibility study for the replacement of the heating systems to a hydronic boiler system at 70 Barber was completed. The results were that there are energy savings to be had but due to the high cost of the work (\$300,000), the savings of 8-13% on energy would not result in financial savings unless the work was funded through a Federal or Provincial grant.

Summary

The DSB had a very busy second quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting, please feel free to contact me at the address below.

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