



## **2014 Third Quarter Activity Report Nov. 27, 2014**

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

### **CAO Overview**

The DSB 2014 Third Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal share surplus of \$370,500. This surplus includes an Ontario Works forecasted to be under budget by \$29,222. Children's Services forecasted to be under budget by \$10,978. Social Housing is forecasted to be under budget by \$171,090. Emergency Medical Services is under budget by \$159,210.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

### **Emergency Medical Services**

#### **Non-Urgent Transfers**

The DSB is now working on the 19th month of the pilot project regarding non-urgent patient transportation. The NELHIN non-urgent patient transportation [consultant report](#) has been made public with recommendations being made for a permanent model. An interim leadership group has been struck with the Manitoulin-Sudbury DSB Chief of EMS being a member of the group. Staff are still seeing great results from the current system and look forward to help establish a permanent model in the region.

#### **Community Paramedicine**

On August 27th the DSB received [notice](#) that the [joint proposal](#) with Algoma and Cochrane DSSAB's for funding on Community Paramedicine was approved. The approval provided for 78% of requested funding. Staff immediately contacted the partners in the proposal and began moving forward with the plan. A committee was formed of representatives from each of the 3 services and David Wolff Commander of Training for Manitoulin-Sudbury DSB was appointed as the lead. Contacts have been made with

varied stakeholders to create important relationships moving forward. Northern College and Laurentian University were contacted to bring the educational and research aspects of the project. The first report to the MOHLTC on progress is due at the end of October.

## **12 Lead ECG and Pain Medications**

On August 1, 2014 all paramedics began utilizing two additions to effect a positive change on their patients. The introduction of 12 Lead ECG is aimed at providing an enhanced diagnostic capability which will lead to quicker treatment in the hospital. Additionally, this diagnostic tool allows the paramedics bringing patients to Health Sciences North (HSN) in Sudbury to bypass the Emergency Department in certain myocardial infarctions (heart attacks) in order to seek definitive care in the catheterization lab. A study within the City of Greater Sudbury EMS has shown to drastically effect patient outcomes in a positive way through the use of 12 Lead ECG interpretation.

Two additional pain medications have been added to the paramedic's response bag. Tylenol and Advil are now available to the paramedics to give to patients experiencing certain types of pain. While it may not seem significant to provide an over the counter medication, in the past a paramedic could not give a patient anything for basic types of pain. When the lengthy travel times to the hospital in some of our areas, this has the potential to make a difference in the relief of a patient's pain.

## **Ontario Association of Paramedic Chiefs (OAPC) Annual Conference**

The annual Ontario Association of Paramedic Chiefs conference was held in London, Ontario the last week of September 2014. The major theme of the guest speakers focused on paramedic wellbeing with discussion surrounding the burgeoning topic of compassion fatigue as well as overall safety of ambulance design.

The highpoint of the conference is always the annual EMS awards presentations for bravery, leadership and exemplary service. This year the Manitoulin-Sudbury DSB is proud to have paramedics Bonnie Smeltzer and Rudy Corbiere present to accept their exemplary service medals. Additionally it was announced that Denis Seguin will receive an additional bar for 10 extra years of meritorious service.

## **Children's Services**

### **Ministry of Education Updates**

An invitation was circulated for Early Years Professionals to attend the session [Professional Learning Conversation for Early Years Leaders](#). The purpose of the session is to explore [How Does Learning Happen?](#), engage with experts from the field, share ideas and network. There were 300 spaces available for the province and the session filled up quite quickly.

## **Manitoulin-Sudbury Best Start Network**

Members of the Manitoulin-Sudbury Best Start Network and the local Service Provider Networks met in June and again in September to participate in strategic planning sessions, using a Results Based Accountability (RBA) planning process. Results based accountability is a process where the ends are agreed upon first (results and indicators) and by working backwards the means are determined (strategies and initiatives) to achieve the agreed upon ends. The full report [Manitoulin-Sudbury District Best Start Network](#) and highlights [Manitoulin-Sudbury BSN Strategic Planning Highlights](#) describe the agreed upon ends and means for the Best Start Network and Local Service Provider Networks.

Over the next year, the focus for the Best Start Network will be to support and strengthen the Network(s) (both Best Start Network and Local Service Providers Networks) through increased communication, knowledge mobilization, leadership support, and family engagement.

## **Child Care Update**

Renovations of the existing modular units and the addition of the new modular unit at Little Current Public School were completed in September. Manitoulin Family Resources moved their child care program from their location within the school to the new modular space and the Best Hub moved from the modular space to the former child care centre.

In September, the Gore Bay Child Care Centre opened a before and after school child care program at Assiginack Public School in Manitowaning.

The Conseil scolaire catholique du Nouvel-Ontario and the Huron-Superior Catholic District School Board have held a community meeting to share preliminary drawings of their new schools. The drawings depict two distinct schools on the current Sacred Heart School property and the former St-Louis de France Catholic Church site.

This shared site will accommodate students from Sacred Heart Catholic School (JK to Grade 8) as well as students from École Saint-Joseph (JK to Grade 8) and École secondaire catholique Franco-Ouest (Grade 9 to 12). The shared site will house two child care centres, one in each school. Construction of the building, that will serve these three schools, is expected to begin in 2015 with occupancy slated for 2017.

## **Ontario Works**

### **Ontario Works Caseload**

In the third quarter of 2014, the Ontario Works Caseload average is 489. Compared to last year at this time, the caseload has increased by 1.04%. The increase is mostly due to family hardships, inability to find employment, people waiting for employment insurance or employment insurance claims ending.

The 2014 budget was based on an estimated monthly maximum caseload of 530. As a result, the Ontario Works Allowance gross budget surplus is \$148,750 and the municipal share is \$21,916 in the third quarter of 2014. If the caseload trends remain the same, the forecasted allowance surplus to end of the year will be \$29,222.

### **Social Services Solution Modernization Project (SSSMP)**

The “Go Live” date for the new provincial data base system for the Ontario Works Program is set for Nov 11, 2014. All staff have gone through extensive training. This training began in January and will end the week before “Go live”. Staff have started implementing “Refresher Training”. This will be delivered in two phases. Phase 1 began this summer and will go through to the end of October. This phase is being delivered internally and being facilitated by three staff. Phase 2 will be delivered through the Northern Training Strategy. This is set to begin early October and will be completed by the end of that month. The DSB also has a team of staff that are currently reviewing local policies, practices and processes to ensure that the work that they do daily is reflective on paper.

### **Employment Ontario**

The DSB Employment Ontario program has completed its second quarter. With the exception of one, the DSB has surpassed all the targets set by the Ministry of Training, Colleges and Universities (MTCU). A target that is worth highlighting, is one related to employment where the DSB has achieved an 84% employment rate where the target is 69%. The DSB’s Chapleau Employment Resource Centre continues to expand its suite of services and market the program as effectively as possible. Since April 2014, approximately 1,100 individuals have accessed the Chapleau Resource Centre.

### **Youth Employment Fund**

As of September 30, 2014, eleven youth are placed through the Youth Employment Fund (YEF) and the Ministry target was ten placements. Four of those youth were on Social Assistance.

### **Jobs for Youth**

The Jobs for Youth program is an employment program which gives disadvantaged youth the opportunity to engage in meaningful work experience within their community while

earning income. The program ended with another very successful summer. This year our service area increased, as the DSB provided the service for the LaCloche, Sudbury East and Sudbury North areas, as well as Manitoulin Island. A total of 133 students applied for the program of which a total of 98 were placed. The program, will continue with 20 extended part time placements to March 31, 2015. Overall, the Jobs for Youth program was well received by youth, employers and communities throughout the areas serviced. Many employers stated their appreciation for the program and their interest in participating in future years. Through the expansion of the program the DSB was able to distribute placements fairly throughout the communities providing more youth and employers with the opportunity to participate in the program.

### **Canada-Ontario Job Grant**

On August 28, 2014, the DSB staff received a [letter from the Assistant Deputy Minister, David Fulford](#) advising of a new initiative which will be delivered by the DSB Chapleau Office through the Employment Ontario Program. This program is funded by the Ministry of Training, Colleges and Universities. The Canada-Ontario Job Grant (COJG) provides direct financial support to individual employers who wish to purchase training for their workforce. The employers choose the individuals they would like to have trained and the training that meets their workforce development needs. The training will be delivered through a cost-sharing agreement between individual employers and the DSB. The Employer pays at least 1/3 of direct training costs. The Government covers 2/3 of direct training costs, up to \$10,000 per trainee. The DSB will receive a total of \$10,478 to administer this program which will include training costs (\$8,605), placement incentives and individual supports (\$354). This funding is for this fiscal year ending March 31, 2015.

### **Community Involvement**

The DSB continues to be involved with local service providers. One of the programs the DSB supports is the Sudbury & District Good Food Box (GFB) program. As food security is very important for the health and welfare of our citizen, the DSB continues to be involved in order to ensure that the program is delivered outside the City of Greater Sudbury. To date, the GFB program provides services to the Espanola, Massey, Nairn Centre, Manitoulin Island, Markstay-Warren, Alban and Killarney areas. For September 2014, of 280 orders received, a total of 69 orders or 35% came from our catchment areas.

## **Social Housing**

### **Smoke Free Policy**

Planning and coordination with the Health Unit began during the quarter to organize a series of meetings with residents on the upcoming Smoke Free Policy. The DSB has undertaken to ensure that residents are well informed and educated on the intention of the policy and the effect it will have on new tenancies as of January 1<sup>st</sup>, 2015. These

meetings have commenced with residents and are going well, with some tenants choosing to deem their unit smoke free in advance of the Policy implementation date.

More meetings are scheduled in two phases with the local Health Unit Staff Participation.

Applicants on the waiting list have also now been informed of the new Smoke Free Housing Policy. Staff have been fielding the calls of inquiry and are closely monitoring and tracking any applicant change as a result.

## **Events**

The Chapleau Family Container Gardening Event took place in July at 78 and 80 Pine Street. This year's event was held later than last year and saw a decrease in the number of local participants. However, the event did have a strong Community showing and hosted many of the local Police and Fire officials and the Mayor of Chapleau André Byham.

## **Waiting List**

During the third quarter of 2014 the portfolio saw a continuing increase (8%) to the waiting list. The breakdown of applicant information as of September 30, 2014 is as follows:

- 1 Bedroom - 308
- 2 Bedroom - 66
- 3 Bedroom - 42
- 4 bedroom - 10

## **Tenants**

During the quarter, 8 new tenancies (includes transfers) were created consisting of one 4 bedroom units, and seven 1 bedroom units.

There were a total of 14 move outs from July 1 to September 30, 2014.

## **Revenues**

Rental Revenues for the quarter are slightly (1%) below budgeted amounts for the quarter. This percentage has gained ground from last quarter.

## **Arrears**

Arrears for the period averaged 3% of total revenue for this quarter. An integrated approach to collecting arrears is utilized to maintain tenancies and ensure timely collection of outstanding rent.

## **Infrastructure & Asset Management (IAM)**

### **Investment in Affordable Housing (IAH)**

The third quarter activity for Year 4 of the IAH program included two approved Ontario Renovates applications which totaled \$36,266. The budgeted amount for year 4 is \$112,388 and thus the remaining budget is \$23,241. The Minister of Municipal Affairs and Housing announced the extension to the IAH program (IAH-E). It continues to be a joint initiative between the provincial and federal government that will provide \$800 million over 6 years. The [funding allocated to the DSB](#) for year one of the program is \$160,100.

### **Supervisor of Infrastructure & Asset Management**

The replacement of the sewage management system began at 66 Robinson in Little Current in September and is scheduled to be completed early in the fourth quarter.

The Wikwemikong EMS base partial roof replacement was approved by the Ministry of Health and Long Term Care (MOHLTC) and is scheduled to be completed early in the fourth quarter.

The window replacement project in Chapleau at 78 Pine and 80 Pine was completed on time and on budget. The project included replacing 60 windows with associated trim and drywall work. The failing window seals on the original windows resulted in significant energy losses and caused condensation related damage to adjacent drywall and windowsills. General feedback from the tenants was positive.

Gutters were replaced on a family unit at Arthur Court and Marguerite (Espanola). The downspout water flows were re-directed away from the driveways to improve tenant safety during freeze thaw cycles and reduce tarmac damage.

The 2010 Building Condition Assessment (BCA) information was successfully input into the new asset planning software. The fourth quarter data entry will focus on updating capital and maintenance work completed more recently. This will facilitate the creation of new and more accurate information as move forward with future capital projects.

### **Infrastructure Maintenance Repairs and Capital Projects**

General maintenance of 80 Pine in Chapleau was completed including replacing dryer vents, roofing, water spigots, exterior caulking, insulating box ends and re-leveling the front steps. These changes provide energy savings, envelope integrity and tenant safety improvements.

Throughout the district maintenance efforts included repairs to improve energy efficiency, prevent ice dams, EMS garage door repairs, LED light upgrades, water drainage management, pest control, appliance repairs, landscaping, safety upgrades in EMS garages, and furnace replacement among other tasks.

Replacing asbestos flooring and deteriorating vinyl flooring continued in the third quarter. Each year efforts will continue to be made to replace asbestos flooring throughout the district.

The SharePoint Service Request software program has been updated and was rolled out to the custodians in September with associated training being supplied in October. This will serve to improve maintenance management, knowledge sharing and asset management.

## **Summary**

The DSB had a very busy third quarter. If municipal Councils have any questions or would like DSB staff to attend a municipal Council meeting please feel free to contact me at the address below.

### **Fern Dominelli**

Chief Administrative Officer  
Manitoulin-Sudbury District Services Board  
Phone: 705-222-7777  
E mail: [fern.dominelli@msdsb.net](mailto:fern.dominelli@msdsb.net)  
Website: [www.msdsb.net](http://www.msdsb.net)